

Gaelic Workshop



**Auditorium: National
Library of South Africa**

15 July 2009

100
1908 - 2008



UNIVERSITEIT VAN PRETORIA
UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

Denkleiers • Leading Minds • Dikgopolo tša Dihlalefi

Serials Management



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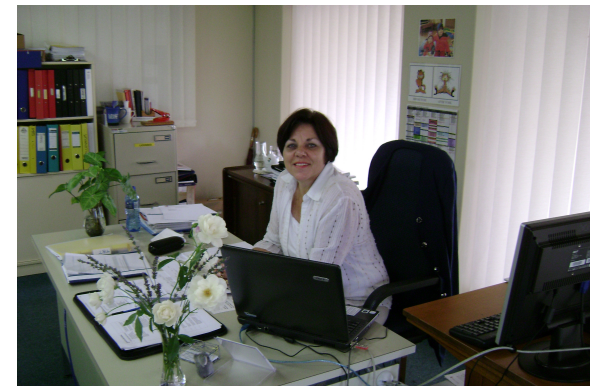
University of Pretoria

- UP - largest residential university in SA
- 4,000 full time staff members
- 40,800 undergraduate students
- 12,700 postgraduates
- Library Services
 - **20,000 registered library users**
 - Library visitors, record number on 1 day:
14,680 on a rainy day



Introduction and overview

- Subscription changes
- The sex of a journal
- Example of title change
- Keep up with the E-world
- Managing E-journals
- “Create a list” function



Subs. changes: 1998-2008

- Journal subs.1998
 - Individual subs.
 - Total = 5,491
 - Print = 5,490
 - Online = 1
- Journal subs.2008
 - Individual subs.
 - Total = 3,245
 - Print = 2,662
 - Online = 648



- NOT including E-Packages

The Sex of a journal?

- Definitely female...!!
- Title and name changes
- Frequency/mood changes
- Split/divorce & mergers with another
- Added supplements, form groups
- Format changes: smaller/bigger, P/E
- Publisher changes (taken over)
- Absolutely, totally unpredictable!



Example of title change

- **Architecture SA** = 1979-1997
- Southern African Architect = 1998-2002

Interlude:

- SA architect = Mar. 1999-June 1999
- Architecture South Africa = 2003-2008

variant title: **Architecture SA**

- Same ISSN = 1682-9387 ...





You climb a mountain
step by step.
The higher you get,
the clearer you see.

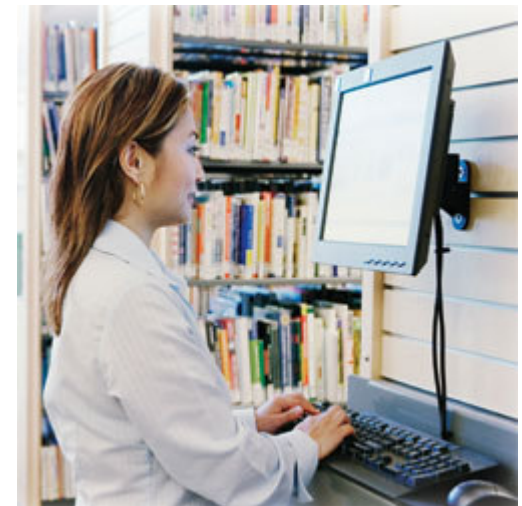
To reach the top,
you must start
in the valley.



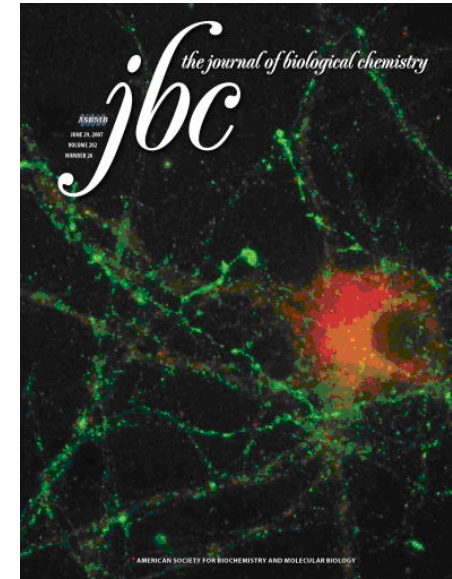
E-check-in of print journals

- UP - first library in the country to start with E-check-in of print journals in 2004!
- **SWETS** and **EBSCO** supported us through the process
- Change code on E-checkin field = Y

- **Positive statistics:**
- Manually check-in ONE person
5 hours = 120 titles
- E-check in, ONE person
4 hours = 2,120 titles



E- journals



- 1998 = **One E-journal title**
Journal of biological chemistry
- 2008 = **Access to 47,200 electronic journals**
- Different platforms, publishers & packages
- License agreements dictate the respective use and access to E-journals
- A-Z...get **EBSCO** support !

Money, money, money

- Change from **Print > Electronic**
implies: money is moved from
Department fund > Interfaculty funds
- **Individual print subs > E-package subs.**
- E-journals very expensive
- Journal budget = millions
- Never enough !
- Need to manage subs.



Using “create a list”

- To find mistakes
- To control payments
- To verify subs. per faculty/department
- To create renewal lists
- To supply management info: e.g. number of print/electronic journals
- To do global updates

Manage payments

- Create a list with Fund has pm, Form=p, to get all print journals for MED
- Create a list with Fund has ea, Form=l, to get all electronic journals in packages
- Create a list with Fund has pn=NSE, Vendor=ebsco, paid (2008-2009), to find price increases or non payments

List for renewal: 2009

- Create a list with Bloc=**H**, Status=**G**, Form=**P**, Vendor=**Swets**, Paid=**2009**, and sort by **title** to find:
- Alphabetic list of subs. for Humanities
- print format
- Current subs. with Swets
- Amount paid for Jan-Dec 2009

Sort and choose fields

- **Sort** by title/vendor/publisher
- **List** the following:
 - Title or journal title
 - Order no. + fund code
 - Form (print or internet)
 - Vendor (or publisher)
 - Payments

Print, send or export

- **File** list for later use
- **Print** copy for faculty library
- **Send** copy to co-ordinator
- **Export** list to Excel file:
 - Delete info not needed
 - Add other info
 - Easy to add payments
 - Obtain user friendly document

List of journal titles

- 1. Artist.
- 2. Career development quarterly.
- 3. Childhood education.
- 4. Chronicle of higher education.
- 5. Comparative education review.
- 6. Design and technology education.
- 7. Educational technology.
- 8. Exceptional children.

List of title and ref no.

- 1. **Artist.** 22387946.
- 2. **Career development quarterly.** 60460083.
- 3. **Childhood education.** 60460202.
- 4. **Chronicle of higher education.** 93061358.
- 5. **Comparative education.** 60460547.
- 6. **Design and technology.** 29856925.
- 7. **Educational technology.** 60461659.
- 8. **Exceptional children.** 60462124.

List of title, acq. type, order no., ref no. and payments

- **1. Artist.**

ACQ TYPE = p. FORM = p. RECORD # = o10490656.
22387946.

PDATE	INV DATE & NO.	AMOUNT
24-02-09:	0253970 R602.39	= usd57.37

- **2. The Career development quarterly.**

ACQ TYPE = p. FORM = p. RECORD # = o10130408.
60460083.

PDATE	INV DATE & NO.	AMOUNT
20-04-09:	0275323 R1,434.00	= usd136.58

Free tips of the day!

- Decide exactly what you need
- Visualise the end result
- Think of info in different fields
- Exclude all unwanted records, by using boolean search effectively
- Info on records **must** be correct, otherwise list cannot be trusted.

Any Questions?



About journals...

About the mountains...!