UNIVERSITEIT VAN PRETORIA
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YUNIBESITHI YA PRETORIA

Getting ready the “reading list” for your module

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Agenda

Terminology

Process

Roles

Key steps: lecturer

In conclusion

Questions?

Terminology ‘Library Reference Page’ replaced by ‘Library Course Guide’

Study Guide – guide for students created and issued by lecturer

Reading List / “readings” – list of resources arranged by topic and date, emanating from the study guide

Information Specialist – a subject librarian supporting various departments

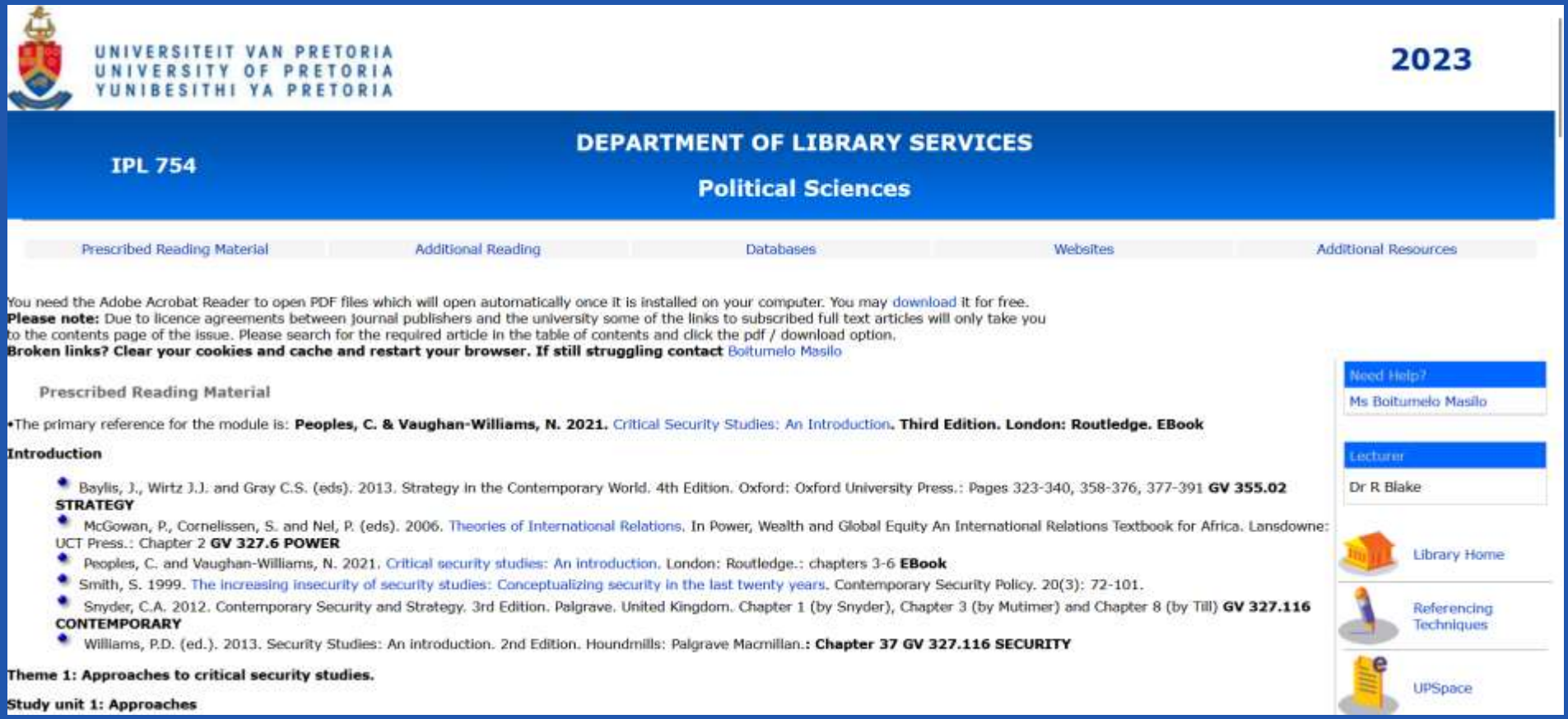
ClickUP page – page created by lecturer for a certain course code, and from which students get instructions, resources and which allows learning communication.

Library Reference Page - (**previous tool**) webpage requested by lecturer for a certain course, built by Information Specialist, listing readings with links, and uploaded with permission to the course’s clickUP page

Library Course Guide* - (current tool) guide requested by lecturer for a certain course, prepared by Information Specialist and providing readings with links. Lecturer gets sent the link and pastes it into the relevant clickUP page for students to access readings.

*(not to be confused with **Subject Guide**)

Example of a Library Reference Page with links to readings *(previous tool, now defunct)*



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2023

IPL 754

DEPARTMENT OF LIBRARY SERVICES

Political Sciences

Prescribed Reading Material | Additional Reading | Databases | Websites | Additional Resources

You need the Adobe Acrobat Reader to open PDF files which will open automatically once it is installed on your computer. You may download it for free.
Please note: Due to licence agreements between journal publishers and the university some of the links to subscribed full text articles will only take you to the contents page of the issue. Please search for the required article in the table of contents and click the pdf / download option.
Broken links? Clear your cookies and cache and restart your browser. If still struggling contact Boitumelo Masilo

Prescribed Reading Material

•The primary reference for the module is: **Peoples, C. & Vaughan-Williams, N. 2021.** Critical Security Studies: An Introduction**. Third Edition. London: Routledge. EBook**

Introduction

- Baylis, J., Wirtz J.J. and Gray C.S. (eds). 2013. Strategy in the Contemporary World. 4th Edition. Oxford: Oxford University Press.: Pages 323-340, 358-376, 377-391 **GV 355.02 STRATEGY**
- McGowan, P., Cornelissen, S. and Nel, P. (eds). 2006. Theories of International Relations. In Power, Wealth and Global Equity An International Relations Textbook for Africa. Lansdowne: UCT Press.: Chapter 2 **GV 327.6 POWER**
- Peoples, C. and Vaughan-Williams, N. 2021. Critical security studies: An introduction. London: Routledge.: chapters 3-6 **EBook**
- Smith, S. 1999. The increasing insecurity of security studies: Conceptualizing security in the last twenty years. Contemporary Security Policy. 20(3): 72-101.
- Snyder, C.A. 2012. Contemporary Security and Strategy. 3rd Edition. Palgrave. United Kingdom. Chapter 1 (by Snyder), Chapter 3 (by Mutimer) and Chapter 8 (by Till) **GV 327.116 CONTEMPORARY**
- Williams, P.D. (ed.). 2013. Security Studies: An introduction. 2nd Edition. Houndmills: Palgrave Macmillan.**: Chapter 37 GV 327.116 SECURITY**

Theme 1: Approaches to critical security studies.

Study unit 1: Approaches

Need Help?
Ms Boitumelo Masilo

Lecturer
Dr R Blake

Library Home

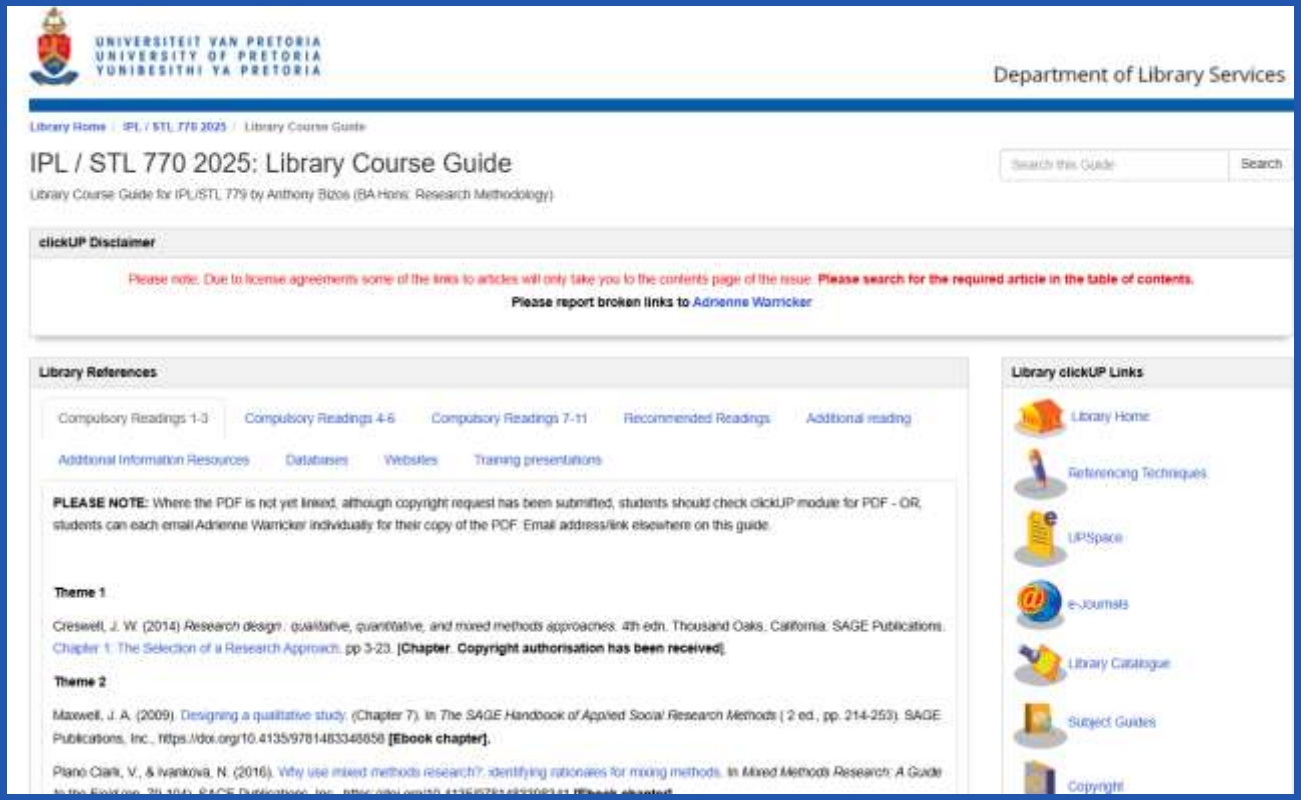
Referencing Techniques

UPSpace

These have been replaced in 2024 by Library Course Guides. An example follows next.

Example of a Library Course Guide with links to readings *(current tool)*

As from 2024, lecturers requesting a reading list for a module will be supplied with a Library Course Guide link, which they have to paste into the clickUP page for their module. The information specialist will create the course guide and send the lecturer the link.

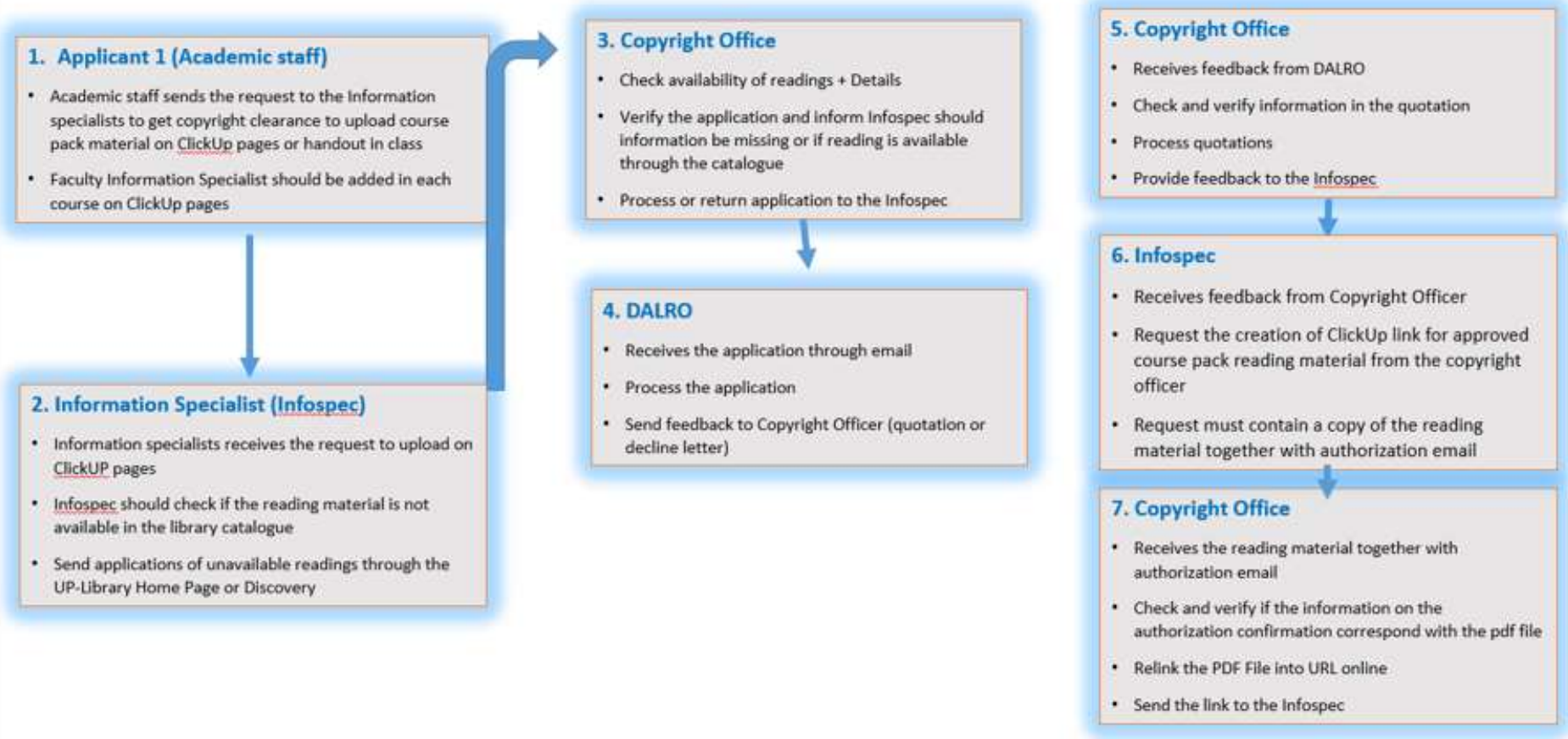


Example of Library Course Guide link lecturer will receive from Information Specialist to paste into clickUP page for particular course

https://library.up.ac.za/research_25

Process

Copyright Workflow



Roles

Lecturer

Information Specialist

Copyright Officer

DALRO

… and in some cases:

Digitisation staff

ILL (Interlending) staff

Key Steps: Lecturer

- Please send Information Specialist reading list request **4-6 weeks before required**, to allow for turnaround times in the process.
- Include as much information as possible from the beginning, as this minimises the need to revert to you with questions. Include chapter numbers, page sequences, dates of publication, edition numbers, and links where possible.
- If aware that UP library doesn't have a resource, please provide it in PDF, or indicate that it has to be requested via Interlending.
- Indicate, if possible, which books should be in the GV section.

In conclusion

Remember:

Library Course Guides have been set to "Private", so that they are only visible or available via a link. This is why the lecturer must upload the link/paste it into the clickUP page for the course, and make sure that the students know where to find this link to their reading list.

If you are ever uncertain about any matters pertaining to this process, do give your Information Specialist a shout!

Thank you!

Please direct questions to your Information Specialist or to copyright@up.ac.za