A PET-FRIENDLY WORKPLACE POLICY TO ENHANCE THE OUTCOMES OF AN EMPLOYEE ASSISTANCE PROGRAMME (EAP)

by

Yolandé Johnson

In partial fulfilment of the requirements for a

Masters Degree in Social Science (Employee Assistance Programme)

in the

Faculty of Humanities

University of Pretoria

PRETORIA

Supervisor: Dr M Van Heerden

October 2004

University of Pretoria - Johnson, Y

A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

ACKNOWLEDGEMENTS

I would like to acknowledge and express my sincere gratitude to all who supported and assisted me throughout the entire process of developing this mini-dissertation:

- To my husband, Matthew Nothnagel, thank you for your understanding, patience and moral support during the entire process.
- To my parents, John and Johanna Johnson, thank you for your encouragement and inspiration during the time of this study.
- Special gratitude is in order for my supervisor, Dr Magdie van Heerden, who with her
 consistent enthusiasm, extensive knowledge in human-animal interaction, and her neverending patience, provided me with the necessary guidance to complete this study. I have
 enjoyed having this opportunity to learn from you and work with you it has been a great
 privilege.
- To Dion van Zyl for his assistance with the questionnaire and the capturing and analysis of the data, as well as Pieter van Heerden, who helped me with the graphic presentations of the data.
- To Jan van der Walt, for the meticulous language editing.
- To ICAS for finding a suitable, and willing organisation to participate in this study.
- I want to express my deep appreciation to the management of Lowe Bull Calvert Pace for allowing me to conduct the study within the organisation and to the employees for taking the time to complete the questionnaire.
- Last but not least, I would like to thank my pets, Jessie (Border Collie), Aquila (Tortoise Shell cat) and Zandu (Labrador Retriever), who, as a result of their unconditional love, loyalty and acceptance, inspired me to explore the idea of a pet-friendly workplace policy, and kept me company during the days and nights it took me to complete this study.

"Praise be to the Lord,
for He has heard
my cry for mercy.

The Lord is my strength and my shield;
My heart trusts in Him, and I am helped.

My heart leaps for joy and I will give thanks to him in song."

Psalm 28: 6,7

University of Pretoria - Johnson, Y

A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

SUMMARY

A PET-FRIENDLY WORKPLACE POLICY TO ENHANCE THE OUTCOMES OF AN EMPLOYEE ASSISTANCE PROGRAMME (EAP)

Candidate: Yolandé Johnson Supervisor: Dr M van Heerden

Department: Social Work

Degree: MSocSci: Employee Assistance Programme

Employees and organisations of the modern workplace exist in an extremely stressful, demanding, and competitive environment, which adversely affects the health and well-being of the individual employee and the organisation. Employees are recognised as the most important asset of any organisation, and their health and well-being play a critical role in the productivity, profitability and competitiveness of the organisation. Employers can improve employee performance and consequently organisational productivity by promoting both healthier individuals and healthier work environments. The extent to which employers are able to maintain optimal performance, together with commitment, high morale, and well-being of their employees, will ultimately determine their level of success.

Employers are, therefore, constantly searching for means that would promote employee health and well-being, and as a result also enhance organisational issues, such as productivity, efficiency, and competitiveness. The implementation of an Employee Assistance Programme (EAP) is a conventional and trusted programme that produces such outcomes. The presence of pets in the workplace could possibly contribute to the field of employee assistance. According to research, the human-animal bond, and the positive interaction between humans and animals have a beneficial impact on the well-being, and quality of life of people from all age, and target groups. If these general health-enhancing benefits of pets on their human companions are experienced in the workplace, it may benefit the economically active adult population, as well as the organisation. Consequently, the implementation of a pet-friendly workplace policy may be an innovative means to enhance the outcomes of an EAP.

The goal of this study is to explore the potential for implementing a pet-friendly workplace policy in a South African work environment as a means to enhance the outcomes of an EAP. The study was conducted in conjunction with employees from Lowe Bull Calvert Pace (LBCP), a leading advertising company in South Africa. Twenty-eight employees participated in the

University of Pretoria - Johnson, Y

A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

study.

The study complies with a quantitative approach, as an electronic semi-structured self-completion questionnaire was developed and utilised to explore perceptions and opinions about the presence of pets in the workplace. Several interesting findings were made about the perceived functions, benefits, and drawbacks of pets in the workplace, as well as the overall opinion to the idea of pets in the workplace. The study also identified issues that need to be considered during the actual formulation of a pet-friendly workplace policy.

Generally, research describes the benefits of pets for the more vulnerable people in society - those who are often not part of the economically active adult population. However, a pet-friendly workplace policy could benefit the economically active adult population and the organisation. This exploratory study reveals that a great deal still needs to be done before pets can be introduced into the South African work environment. It may however, in the near future, be possible to integrate a pet-friendly workplace policy as a logical, but limited, component of a comprehensive EAP as a means to enhance the outcomes of the programme.

University of Pretoria - Johnson, Y

A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

OPSOMMING

'N TROETELDIER-VRIENDELIKE WERKPLEKBELEID OM DIE RESULTATE VAN 'N WERKNEMERHULPPROGRAM (WHP) TE BEVORDER.

Kandidaat: Yolandé Johnson
Studieleier: Dr M van Heerden
Departement: Maatskaplike Werk

Graad: MSocSci: Werknemerhulpprogram

Werkers en organisasies in die moderne werkplek bestaan in 'n uiters stresvolle, veeleisende en kompeterende omgewing, wat 'n negatiewe effek het op beide die individuele werker en die organisasie. Werkers word erken as die belangrikste bate van enige organisasie, en hul gesondheid en welsyn speel 'n kritieke rol in die produktiwiteit, winsgewendheid en mededingendheid van die organisasie. Die werkgewer kan werknemerprestasie en gevolglik die algehele produktiwiteit van die organisasie verbeter deur beide gesonder individue en 'n gesonder werksomgewing te bevorder. Die mate waarin werkgewers daarin slaag om optimale werkverrigting, tesame met toewyding, hoë moreel en welsyn van hul werkers, te handhaaf, sal uiteindelik hul vlak van sukses bepaal.

Werkgewers is dus gedurig opsoek na wyses waarop die gesondheid en welsyn van die werkers bevorder kan word ten einde die produktiwiteit, effektiwiteit en mededingendheid van die onderneming te verbeter. Die implementering van 'n Werknemerhulpprogram (WHP) is 'n tradisionele en betroubare wyse wat hierdie resultate tot gevolg het. Die teenwoordigheid van diere in die werkplek kan moontlik bydra tot die veld van werknemer-hulp. Ingevolge navorsing het die mens-dier verbintenis en positiewe interaksie tussen mense en diere 'n voordelige uitwerking op die welsyn en lewenskwalitiet van mense van alle ouderdoms- en teikengroepe. Indien hierdie algemene gesondheids-bevorderende voordele van diere op hul menslike metgeselle in die werkplek ondervind word, kan dit die ekonomies-aktiewe volwasse populasie, sowel as die organisasie, bevoordeel. Gevolglik kan die implementering van 'n troeteldier-vriendelike werkplekbeleid 'n innoverende wyse wees wat die resultate van 'n WHP kan bevorder.

Die doel van hierdie studie is om die moontlikheid vir implementering van 'n troeteldiervriendelike werkplekbeleid in 'n Suid-Afrikaanse werksomgewing te verken as 'n hulpmiddel vir die bevordering van WHP resultate. Die studie is uitgevoer in samewerking met die werkers van

University of Pretoria - Johnson, Y

A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

Lowe Bull Calvert Pace (LBCP), 'n vooraanstaande advertensie maatskappy in Suid-Afrika. Agen-twintig werkers het deelgeneem aan die studie.

Die studie voldoen aan 'n kwantitatiewe benadering deurdat 'n elektroniese semigestruktureerede vraelys vir self-voltooing ontwikkel en gebruik is om die persepsies en opinies oor die teenwoordigheid van diere in die werkplek te verken. Verskeie interessante bevindinge is gemaak aangaande die insig met betrekking tot die funksies, voordele, en nadele van diere in die werkplek, sowel as die algehele opinie oor die idee van diere in die werkplek. Die studie identifiseer ook aspekte wat in ag geneem moet word tydens die formulering van 'n troeteldiervriendelike werkplekbeleid.

Oor die algemeen beskryf navorsing die voordele van troeteldiere vir die meer kwesbare mense in die samelewing, diegene wat dikwels nie deel is van die ekonomies-aktiewe volwasse populasie nie. 'n Troeteldier-vriendelike werkplekbeleid kan egter die ekonomies-aktiewe volwasse populasie en die organisasie bevoordeel. Die ondersoekende studie onthul dat daar nog baie gedoen moet word voordat troeteldiere ingesluit kan word in die Suid-Afrikaanse werkplek omgewing. Dit mag dalk in die nabye toekoms moontlik wees om 'n troeteldier-vriendelike werkplekbeleid as 'n logiese, tog beperkte, komponent van 'n WHP te integreer om sodoende die resultate van die program te bevorder.

University of Pretoria - Johnson, Y

A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

KEY TERMS:

Employee Assistance Programme (EAP)

Pet-friendly workplace policy

Human-animal interaction

Human-animal bond

Pets

Companion animals

Health benefits

Well-being

Stress

Quality of life

Productivity

SLEUTELTERME:

Werknemerhulpprogram (WHP)

Troeteldier-vriendelike werkplekbeleid

Mens-dierinteraksie

Mens-dierband

Troeteldiere

Geselskapsdiere

Gesondheidsvoordele

Welsyn

Stres

Lewenskwaliteit

Produktiwiteit

University of Pretoria – Johnson, Y
A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

TABLE OF CONTENT

| | | | PAGE |
|-----------|--------|---|------|
| CHAPTER 1 | | GENERAL INTRODUCTION TO THE STUDY | 1 |
| 1.1 | | Introduction | 1 |
| 1.2 | | Motivation for the choice of subject | 2 |
| 1.3 | | Problem formulation | 4 |
| 1.4 | | Goal and objectives of the study | 5 |
| | 1.4.1 | Goal | 5 |
| | 1.4.2 | Objectives | 5 |
| 1.5 | | Research question for the study | 6 |
| 1.6 | | Research approach | 7 |
| 1.7 | | Type of research | 8 |
| 18 | | Research design | 10 |
| 1.9 | | Research procedure and strategy | 12 |
| 1.10 | | Pilot study | 15 |
| | 1.10.1 | Literature study | 15 |
| | 1.10.2 | Consultation with experts | 16 |
| | 1.10.3 | Feasibility of the study | 16 |
| | 1.10.4 | Pilot testing of the questionnaire | 17 |
| 1.11 | | Description of the research population, the perimeter of sample and | 17 |
| | | sampling method | |
| 1.12 | | Ethical issues | 18 |
| | 1.12.1 | Harm to respondents | 18 |
| | 1.12.2 | Informed consent | 18 |
| | 1.12.3 | Deception of respondents | 19 |
| | 1.12.4 | Violation of privacy | 19 |
| | 1.12.5 | Actions and competence of researcher | 19 |
| | 1.12.6 | Cooperation with collaborators | 19 |
| | 1.12.7 | Release or publication of the findings | 19 |
| | 1.12.8 | Restoration of respondents | 20 |
| 1.13 | | Definitions of key concepts | 20 |
| | 1.13.1 | Employee assistance programme | 20 |
| | 1.13.2 | Pets/companion animals | 21 |
| | 1.13.3 | Human-animal bond | 22 |
| | 1.13.4 | Human-animal interaction | 22 |

University of Pretoria – Johnson, Y
A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

| | | | PAGE |
|------|--------|---|------|
| | 1.13.5 | Pet-friendly workplace policy | 22 |
| 1.14 | | Contents of research report | 23 |
| 1.15 | | Summary | 24 |
| СНА | PTER 2 | EMPLOYEE ASSISTANCE PROGRAMMES AND PET-FRIENDLY | 25 |
| | | WORKPLACES | |
| 2.1 | | Introduction | 25 |
| 2.2 | | The state of mental health and the incidence of stress in the modern workplace | 26 |
| 2.3 | | Employee assistance programmes | 29 |
| | 2.3.1 | A brief overview of employee assistance programmes | 29 |
| | 2.3.2 | Goals and objectives of employee assistance programmes | 30 |
| | 2.3.3 | Rationales and motivations for implementing employee assistance | 32 |
| | | programmes | |
| | 2.3.4 | Outcomes of implementing employee assistance programmes | 33 |
| 2.4 | | Pet-friendly workplaces | 35 |
| | 2.4.1 | A brief overview of the human-animal relationship | 35 |
| | 2.4.2 | The therapeutic value of pets to the general economically active adult population | 38 |
| | 2.4.3 | Rationale for introducing pets in the workplace | 52 |
| | 2.4.4 | Outcomes of implementing a pet-friendly workplace policy | 55 |
| 2.5 | | Possible overlap of outcomes of employee assistance programmes and | 59 |
| | | pet-friendly workplaces | |
| 2.6 | | Summary | 61 |
| CHA | PTER 3 | EMPIRICAL STUDY | 62 |
| 3.1 | | Introduction | 62 |
| 3.2 | | Section A: demographic information | 65 |
| 3.3 | | Section B: open questions | 68 |
| | 3.3.1 | The idea of introducing a pet-friendly workplace policy | 68 |
| | 3.3.2 | The reason for introducing a pet-friendly workplace policy | 70 |
| | 3.3.3 | The potential problems/drawbacks with pets in the workplace | 72 |
| | 3.3.4 | The advantages of pets in the workplace | 74 |
| | 3.3.5 | Suitable animals to allow in the workplace | 76 |

University of Pretoria – Johnson, Y
A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

| | | | PAGI |
|-------|--------|---|------|
| | 3.3.6 | Conditions or rules necessary to be established during the formulation of | 77 |
| | | a pet-friendly workplace policy | |
| 3.4 | | Section C: statements | 79 |
| | 3.4.1 | Perceived functional effects of pets in the workplace for the individual | 80 |
| | | employee (health-related benefits) | |
| | 3.4.2 | Perceived functional effects of pets in the workplace for the | 86 |
| | | organisation (corporate image / performance-related benefits) | |
| | 3.4.3 | Overall opinion to the presence of pets in the workplace | 92 |
| 3.5 | | Summary | 97 |
| СНА | PTER 4 | GENERAL SUMMARIES, CONCLUSIONS AND RECOMMENDATIONS | 101 |
| 4.1 | | Introduction | 101 |
| 4.2 | | General introduction to the study: Chapter 1 | 101 |
| | 4.2.1 | Summary | 101 |
| | 4.2.2 | Conclusions | 103 |
| | 4.2.3 | Recommendations | 104 |
| 4.3 | | Employee assistance programmes and pet-friendly workplaces: | 104 |
| | | Chapter 2 | |
| | 4.3.1 | Summary | 104 |
| | 4.3.2 | Conclusions | 106 |
| | 4.3.3 | Recommendations | 107 |
| 4.4 | | Empirical study: Chapter 3 | 107 |
| | 4.4.1 | Summary | 107 |
| | 4.4.2 | Conclusions | 108 |
| | 4.4.3 | Recommendations | 111 |
| 4.5 | | Testing of the goal and objectives | 112 |
| | 4.5.1 | Goal | 112 |
| | 4.5.2 | Objectives | 113 |
| 4.6 | | Answering of the research question | 115 |
| 4.7 | | Concluding remarks | 116 |
| REFER | RENCES | | 117 |

University of Pretoria – Johnson, Y
A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

LIST OF FIGURES

| | | PAGE |
|-----------|---|------|
| FIGURE 1 | Steps in the survey research process | 13 |
| FIGURE 2 | Chapters in the research report | 23 |
| FIGURE 3 | Profile of respondents in terms of pet ownership | 66 |
| FIGURE 4 | Profile of pet owners | 67 |
| FIGURE 5 | Responses to the idea of introducing a pet-friendly workplace policy | 68 |
| FIGURE 6 | Reasons for allowing pets at work | 71 |
| FIGURE 7 | Animals thought to be suitable for bringing to work | 76 |
| FIGURE 8 | Pet ownership and perceived individual / health-related benefits | 82 |
| FIGURE 9 | Gender and perceived individual / health-related ben | 83 |
| FIGURE 10 | Children and perceived individual / health-related benefits | 84 |
| FIGURE 11 | Education and perceived individual / health-related benefits | 85 |
| FIGURE 12 | Pet ownership and perceived organisational / performance-related benefits | 87 |
| FIGURE 13 | Gender and perceived organisational / performance-related benefits | 89 |
| FIGURE 14 | Children and perceived organisational / performance-related benefits | 90 |
| FIGURE 15 | Education and organisational / performance-related benefits | 91 |
| FIGURE 16 | Pet ownership and overall opinion towards pets in the workplace | 93 |
| FIGURE 17 | Gender and overall opinion towards pets in the workplace | 94 |
| FIGURE 18 | Children and overall opinion towards pets in the workplace | 95 |
| FIGURE 19 | Education and overall opinion towards pets in the workplace | 96 |

University of Pretoria – Johnson, Y
A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

LIST OF TABLES

| | | PAGE |
|---------|---|------|
| TABLE 1 | Conditions and concerns for allowing pets in the workplace | 69 |
| TABLE 2 | Reasons for not liking the idea of allowing pets in the workplace | 70 |
| TABLE 3 | Potential problems or drawbacks of pets in the workplace | 73 |
| TABLE 4 | Potential advantages of pets in the workplace | 75 |
| TABLE 5 | Issues to be considered when formulating a pet-friendly workplace policy | 78 |
| TABLE 6 | Five emerging hypothetical constructs relating to the functional effects of pets in the workplace | 79 |
| TABLE 7 | Statements used for creating the hypothetical constructs of health- related benefits | 80 |
| TABLE 8 | Statements used for creating the hypothetical constructs of organisational-related benefits | 86 |
| TABLE 9 | Statements used for creating the hypothetical constructs of overall opinions regarding the presence of pets at work | 92 |

University of Pretoria – Johnson, Y
A pet-friendly workplace policy to enhance the outcomes of an employee assistance programme

LIST OF ANNEXURES

Letter of written permission from LBCP ANNEXURE A

ANNEXURE B Questionnaire