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Appendix B

A Study On An Employee Assistance Program For The University Of The North

You are cordially invited to participate in this study whose purpose is to assess the need for an Employee Assistance Program at the University of the North. An Employee Assistance Program is composed of work-based social services provided to employees who experience personal problems such as marital dysfunction, absenteeism, alcoholism, tardiness and many other such problems.

The researcher is a lecturer in the department of Social Work at the University of the North. This study is conducted in fulfillment of the requirements for a D- Phil in the department of Social Work - University of Pretoria.

You are requested to respond to the questions in this accompanying instrument with honesty. Your responses will provide information as to whether the University of the North needs an Employee Assistance Program or not.

The questionnaire is completed anonymously. Neither you nor your department/section/division can in any way be identified. This questionnaire was designed in a way to enable you to indicate your choice of answer in the majority of cases, by merely using an "X" in the applicable box/number. Some questions, however, need you to explain or motivate your answer. Space has been provided for this.

Thank you for your willingness to participate in this project and your valuable contribution to development of scientific knowledge. God bless you.