UNIVERSITY OF PRETORIA

MSC PROJECT MANAGEMENT

QUESTIONNAIRE

This Questionnaire Constitutes Part of the Survey for a Treatise to be Written as Partial Fulfilment of the Program of MSc in Project Management.

TOPIC OF STUDY

An Analysis and Evaluation of the Public Sector Procurement System of Building Contractors in Botswana.

SECTION A: SPECIFIC QUESTIONS

Please answer the questions as suggested. However, you are encouraged to use the back of the pages for any additional explanations that you may wish to make.

1. Which of the following factors are important in determining the choice of a Contractor on a scale of 1 to 10? 10 - most important, 1 - least important.

i). Experience with similar projects	
ii). Financial capability	
iii). Completion period proposed	
iv). Reputation	
v). Citizenship	

2. What is the accuracy and quality of the brief provided by government departments?

i). Poor	
ii). Fair	
iii). Good	
iv). Excellent	

3. Are any of the following criteria considered at the planning stage of government projects? Indicate the importance of each on a scale of 1 to 5.

i). Milestones	
ii). Deliverables	
iii). Quality assurance	
iv). Budgets	
v). Time Schedules	
vi). Pre agreed format for meetings	
vii). Control mechanisms	
viii). Reports	

Do government departments provide you with all documentation for pricing before you implement the project? Please tick below.
i). Yes ii). No
Is the scope of the projects sufficiently defined to enable an outside party to price it and submit a tender?
i). Yes ii). No
Please explain:
In appointing Contractors, do you take account of the expected level of additional claims?
i). Yes ii). No
Please explain below:
Which of the following methods of obtaining a price is applied by the government? Please tick below.
i). Negotiation with one contractorii). Selected tendersiii). Open Tenders
In analysing tenders from Consultants, which of the following criteria are considered as important? Please evaluate on a scale of 1 to 10. 10 - most important, 1 - least important.
i). Director's and their CVs ii). Experience in the business iii). Workforce iv) Provious works
iv). Previous works v). Bank Account Balance

9.	What are the common causes of building alterations during construction?
	i). Client's requirements
	ii). Excess funds still exist on project
	iii). Site conditions
	iv). Unworkable designs
	v). Contractor's prerogative
	Others, please explain;
10.	What are the common causes of additional claims by Contractors? Please tick any number of causes.
	i). Legislative price changes, eg, minimum wage increases
	ii). Under pricing by the contractor
	iii). Desire to maximise profit
	iv). Site conditions
	Others, please specify;
10.	Who is the leader of the client's project team in government projects? Please tick?
	i). Architect
	ii). Quantity Surveyor
	iii). Engineer
	iv). Contractor
	v). Project Manager
	1). 110,000 1114114501

11.	What do you consider to be the Contractor's common reasons for applying extension of time? Please tick any number of causes you deem applicable.	
	i). Unforeseen site conditions	\neg
	ii). Inclement weather	
	iii). Poor site planning and management	
	iv). Poor execution	
	v). Poor productivity	
	vi). Underestimation of completion period	
	vii). Supplier problems; late deliveries etc	
	viii). Client related problems, e.g lack of information, Vos etc; please specify	
12.	What do you consider to be the cornerstones of project success? Please ti	ck.
	i). Leadership	
	ii). Cooperation	
	iii). Trust	
	iv). Skills	
	v). Funding	
	vi). Government support	
	Others, please specify;	

SECTION B: GENERAL

Please write your answers in the space provided below.

(i)	. Yes
_). No
a) 	Advantages of the current procedure?
b)	Disadvantages?
c) 	Alternatives
	you think that the current payment mode of fees to Consultants a ntractors is fair and efficient?
	. Yes). No
	Advantages
	Advantages
a) 	Advantages Disadvantages
a) 	

a) What are the possible causes of cost and time overruns? b) Suggest any improvements in the system to address the probler overruns? a) b) What can be done to improve the quality of government buildings? What are the causes of defects in government buildings?	_	Alternatives
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overruns? a) b) What can be done to improve the quality of government buildings?	a)	What are the possible causes of cost and time overruns?
b)	b)	
What can be done to improve the quality of government buildings?	a)	
What can be done to improve the quality of government buildings?	- - b`	
What are the causes of defects in government buildings?	_	
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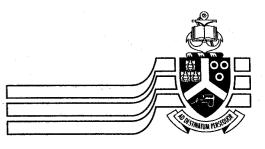
	Advantages:
_ b)	Disadvantages
_	
c)	Any alternatives:
	ow can the procurement system be improved (quickened) without mpromising transparency and accountability in the public sector?

*) \$7	
i). Ye	
ii). No	
Do you	think there is need for an adjudication Ombudsman in B
i). Ye	
ii). No	
11). 140	
Please	state your reasons:
Which	of the following systems of tendering do you prefer?
i). Ma	of the following systems of tendering do you prefer? intaining an approved list? bmitting tenders for all individual projects?
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RESEARCH PROJECT: MR. D TSHEBOENG

Mr. Tsheboeng is currently working on a research project as part of his studies towards a MSc-degree.

It would be greatly appreciated if you could complete and return the accompanying questionnaire - it should take approximately twenty minutes at the most.

We thank you in anticipation for your participation in ,Mr. Tsheboeng's research project. Without your assistance and invaluable input, research of this nature would not be possible.

Yours Sincerely,

JH CRUYWAGEN
Lecturer, University of Pretoria.