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APPENDIX A INTERVIEW SCHEDULE

SECTION A

1.	How old are you?	Years	
2.	Are you single or married? Relationship status	Single	1
		Married	2
3.	How long have you been in the organisation?	Years	
	Work arrangement	Full-time	1
1		Part-time	2
4.	Work arrangement.	Contract	3
		Skilled	1
5.	Job classification.	Middle Management	2
		Senior Management	3
6.	How many hours do you work in a typical week?	Hours	•
		Tiours	
_		Number of children	
7.	How many dependants do you have?	Other family	



8. Have you had any major event happen to you in the last three months which had a bad effect on you e.g death of a close one?

Yes	1
No	2

9. How many days of sick leave have you taken in the last three months?

Days

Are you subject to any ongoing negative pressure that started more than three months ago and is still having an impact?

Yes	1
No	2

11 How important is your career to you?

Not Important 1 2 3 4 5 6 Very Important

SECTION B: INTERVIEW QUESTIONS

- 1. What pressures do single mothers in management and professional occupations encounter?
- 2. Do single mothers in management and professional occupations experience social isolation?
- 3. What kinds of pressure do single mothers face from balancing home and work?
- 4. What kinds of daily hassle, i.e. day-to-day irritants in the workplace, do they face at work?
- 5. What impact do these pressures have on their job performance, job satisfaction, career goal and aspirations?
- 6. Do single mothers in management and professional occupations experience greater sexual harassment?
- 7. What coping strategies do single mothers in management and professional occupations adopt and with what success?
- 8. What are the strategies implemented by organisations to support single mothers?



APPENDIX B

THEORETICAL MODEL BASED ON THE QUALITATIVE ANALYSIS OF THE PRESSURES AND EXPERIENCES THAT SINGLE MOTHERS FACE

Stressors/Pressures	Response pattern	The Effects/Emotional and Behavioural outcomes
1. Difficulty in reconciling work demands with family responsibilities	This was largely due to the fact that 70% of the single mothers interviewed were responsible for managing and supervising other people, thus they had to multitask by trying to juggle home chores with work stress and work demands. There was also a need to try and balance work and family because most had to get to work early and sometimes attend meetings after work. 70% of the women had problems with reconciling demands (especially deadlines at work with demands at home).	Due to this stressor they experienced high levels of role conflict, sheer exhaustion, fatigue and a lack of organisational commitment.
2. Limitations in job choices	60% of the women interviewed reported that they had limited their choice of job to those which did not involve travel or too much after-hours working, which, in effect, limited their career development as a result. The majority of women in the sample changed jobs or career fields in order to find work which would accommodate their family responsibilities better.	Lack of job satisfaction and career development
3. Lack of support	Lack of support was seen as a constant source of pressure, 'being a mum and dad' at the same time and also due to the fact that very few had access to support from the extended family. 80% of the single mothers experienced difficulty in finding a support system to look after a child, especially when the child took ill and the mothers were required to take off from work.	Depression and low energy levels
4. Work-family conflict	70% of the women complained that they experienced pressure in the work environment, especially when it came to work overload. They	Lack of job satisfaction and family satisfaction, stress symptoms



	experienced problems in balancing work and family responsibilities and demands. They also experienced pressure in the family environment, for example, the presence of young children and having the primary responsibility for children as discussed earlier. 50% of the women interviewed went on to say that they experienced interpersonal conflict within the family unit, for example, unsupportive family members.	
5.Time pressure	90% of the women interviewed described a situation where most were already 'stretched to the limit' in terms of time and energy, and therefore gave priority to manageable working hours above status or financial reward.	Lack of energy
6. Financial pressure	90% of the women interviewed carried the sole responsibility for providing financially for the family. The single mothers in the sample therefore described a greater need to earn, both to provide for the immediate needs of their children, and for longer-term financial security. Lack of money was a problem, both for meeting day-to-day financial commitments and having little available for 'extras'.	Lack of contentment and high anxiety levels
7. Feelings of isolation	Nearly 90% of the women sampled felt excluded from a prevailing 'couples culture' and were seldom invited to mixed gatherings, and some reported that they were judged negatively by the church and married women, because society tends to look down on single mothers. The pressures resulting from being a member of a minority group have been well documented. In addition to inhibiting their opportunities for recreation and social activities, this was an additional source of stress for the women surveyed.	Feeling neglected and discriminated against
8. Illness of children and child care arrangements	Illness of a child was perceived as a great source of pressure, because 70% of the women had to be frequently absent from work because of their child's illness. In the case of childcare, the single mothers experienced difficulties associated with after-hours work,	High level of pressure and fatigue

	especially when they were required to work late. The single mothers were not able to rely on partners for help with after-work childcare; moreover their choice of childcare (after work) provision was also more limited, because of a lack of money.	
9. The need to prove themselves	50% of the women interviewed felt pressurised constantly to prove themselves at their place of work. This is in conjunction with the need for personal development.	High level of strain
10. Absence of mentors	40% of the women felt that the absence of a mentor was a source of pressure for them, because they had no one to turn to or look up to for advice when tackling problems at home and at work.	Feelings of neglect



APPENDIX C:

THE FRAMEWORK QUESTIONNAIRE



DEPARTEMENT MENSLIKE HULPBRONBESTUUR
DEPARTMENT OF HUMAN RESOURCE MANAGEMENT

Tel.: 012-420-3074

Fax: 012-420-3574

Participation in a Research Study: University of Pretoria

PRESSURES FACING SINGLE MOTHERS IN PROFESSIONAL AND MANAGEMENT POSITIONS

Dear Respondent

The purpose of this questionnaire is to establish the relevance of a number of constructs on the pressures and issues that single working mothers with dependants may experience. This questionnaire forms part of the PhD (Organisational Behaviour) study of Buki Sonubi at the University of Pretoria at the Department of Human Resource Management under the supervision of Prof. Leo Vermeulen.

The objective of the study is to contribute to the existing body of knowledge on the management of pressures facing single mothers in professional occupations and in management positions in South African organisations.

After interviewing a total of 17 working mothers, nine domains related to problems, stressors and issues facing mothers in professional occupations and management positions were identified. The nine domains are:

reconciliation of work demands with family responsibilities;

personal support;

time pressure;

financial pressure;

feelings of isolation;

childcare arrangements;

need to improve oneself;

absence or presence of mentors; and

Organisational support.



By completing this questionnaire, you will make a large contribution to our understanding of which of the statements in the questionnaire are relevant/essential to reflect the different dimensions/domains we are interested in. This will help to determine the content validity of the items and their relevance to the nine domains.

It should take only about 30 minutes or less to complete the questionnaire. Your responses and other details will be considered highly confidential. All the responses will be analysed and only the consolidated results will be made available.

In order to ensure the integrity of the conclusions drawn from this survey, it is important that you consider all the statements/items. Please email the completed questionnaire to bukisonubi@yahoo no later than 18 June 2008.

DEMOGRAPHIC DETAIL

Title	
How old are you?	
Gender	
Are you single or married? Relationship status:	
How long have you been in the organisation/ have	
you been practising your profession?	
Job classification	
Highest qualification	
How many dependants do you have?	

INSTRUCTIONS

In order to answer this questionnaire, please indicate whether you consider the listed statements/items relevant.



The information we get from you will help us to establish how relevant the statements are to assessing the domains in this study.

There are no right or wrong answers.

Please consider each item individually, based on your experience. Indicate your answer with an 'X' in either the 'Relevant/Essential', 'Useful but not essential' or 'Not necessary' category.

Please mark only **one** of the 3 (three) options in each item.

If you mark a statement as 'Relevant/Essential', that means that you agree that the aspect is strongly related to the domain and context.

If you mark a statement as 'Useful, but not relevant/essential', that means that you consider the aspect to be related to the topic, but that you do not think that it is important to include it in the questionnaire.

If you mark a statement as 'Not relevant/necessary,' that means that you do not think that the statement is associated with pressures and issues that single working mothers with dependants may experience.

Example of response options:	Relevant / Essential	but not essential	not relevant/ necessary
The price of gold affects single working mothers' development.			Х
Mentorship is needed for the development of single working mothers.	Х		
Single working mothers should be encouraged to study.		X	

Are the following (positively and negatively worded) statements/items relevant in assessing/measuring the nine domains/constructs?

Please evaluate the relevance of the item/statement of each domain by simply putting a cross in a block that matches your opinion.

NOTE. If you think that an item is **not** relevant in the <u>particular domain</u> where it is listed, but you feel that it is relevant/essential in one of the other domains, please mark it as 'relevant/essential' and **write the number** of the applicable domain in the last column.

1. RECONCILING WORK DEMANDS WITH FAMILY RESPONSIBILITIES	Relevant/ essential	Useful, but not essential	Not relevant/ necessary	Applicable behavioural domain
I balance my work and family time.				
My job keeps me away from my family.				

I am able to 'switch off' at home.		1		
		1		
I have time to do things with the family.				
My time off matches my family members' schedules.				
Responsibilities at home do not put me under strain.				
I am pursuing a career at the expense of my home life.				
I am comfortable with the arrangements for my children while I am working.				
People at work think my family responsibilities interfere with my work.				
Work demands affect my relationship with my child/children negatively.				
I have little influence over what happens to me at work.				
I spend enough time with my family.				
I wish I had more time to do things with my family.				
There are conflicting job tasks and				
family demands in the role I play.				
When I go to bed at night, my mind is not occupied by tasks I have to do the following day.				
There is stability and dependability in my home life.				
I get so involved with my job that I feel a conflict of loyalty between my home and work responsibilities.				
Responsibilities at home do not put me under strain.				
Family demands have a favourable influence on my work.				
I feel physically drained when I get home from work.				
I feel emotionally drained when I get home from work.				
My job improves the quality of my life.				
I am in a job with a schedule flexible enough to let me meet my family responsibilities.				
2. PERSONAL SUPPORT	Relevant/ essential	Useful, but not essential	Not relevant/ necessary	Applicable behavioural domain
Finding someone to look after my child/children when I cannot be with him/her/them is not a problem.				
I get enough help and support from my child's/children's father(s).				

I feel comfortable asking my co-workers				
for their help.				
My supervisor is concerned about my welfare.				
People offer to help me without having to be asked.				
It is easy to get help from my colleagues.				
I lack social support from people at my work.				
My friends are supportive and helpful.				
There is practical support from others outside work.				
My parents are supportive and helpful.				
3. TIME PRESSURE	Relevant/ essential	Useful, but not essential	Not relevant/ necessary	Applicable behavioural domain
I have enough time for myself.				
I often have too much to do in too little time.				
Unrealistic deadlines for the completion of work are not a regular occurrence.				
I usually leave work on time.				
My job leaves me enough time to spend with my family and friends.				
I wish I had more time to do things with my family.				
I spend quality time with my friends.				
I do not work overtime during weekends.				
I am overwhelmed with the workload I face each day.				
The hours I work make it difficult to look after my child/children.				
I feel I have to rush to get everything done each day.				
4. FINANCIAL PRESSURE	Relevant/ essential	Useful, but not essential	Not relevant/ necessary	Applicable behavioural domain
I am in serious debt.				
I do not have enough money to give my (child/children) what they need.				
I feel that I am not meeting all of my child's/children's needs.				
Sacrificing for my children is a part of single parenthood.				
There is no great need to earn because of financial security.				
I do not have enough money to cover				

	1	1		
medical and dental care.				1
My work input is adequately				
remunerated.				
My fringe benefits are good.				
There is financial support from others				
outside work.				
I would love to move to a better home,				
but do not have sufficient funds to do				
so.				
I am financially independent.				
5. FEELINGS OF ISOLATION	Relevant/ essential	Useful, but not essential	Not relevant/ necessary	Applicable behavioural domain
I feel socially isolated.			,	
My identity is based solely on being a				
parent.				
My job gives me a welcome break from				
housework and my child/children.		<u> </u>		<u> </u>
I feel that I am less likely to get chosen				
for certain assignments because of				
'who I am' (e.g. a single mother).				
When I am with my friends, I am able to				
be completely myself and relax.				
I am invited to gatherings often.				
I enjoy life outside of work.				
I have extensive interests and activities				
outside work.				
When I have a problem, there is				
someone I can confide in and talk it over with.				
6.CHILDCARE ARRANGEMENTS	Relevant/	Useful, but	Not	Applicable
3.6 <u></u> 3 <u>-</u> 7	essential	not essential	relevant/	behavioural
			necessary	domain
If my child/children fall ill, there is			,	
someone who can stay home and look				
after him/her/them.				
I am comfortable with the				
arrangements for my child when I am at				
work.				
Making arrangements for my children		1		
while I work does not involve lots of				
effort.				
I can usually get a babysitter if I want to	 	1		
go out in the evening.				
It is easy to find someone to look after my child/children when I cannot be				
with him/her/them.				
	<u> </u>	1		<u> </u>
I get support when I have to take my				
child/children to a clinic/hospital.		<u> </u>		<u> </u>
I do not feel guilty about leaving my				
child/children when I go out to work.	<u> </u>	<u> </u>		

	1	7	1	1
I meet my child's/children's emotional				
needs and social development needs.				
I worry about my child/children when I				
am at work.				
	1	<u> </u>		1
My child's/children's health is not				
affected when he/she/they is/are				
placed in child care.				
7. THE NEED TO IMPROVE ONESELF	Relevant/	Useful, but	Not	Applicable
	essential	not essential	relevant/	behavioural
			necessary	domain
The people I work for find it easier to				
blame than to praise.				
I often feel undervalued.				
I am not especially achievement-				
oriented.				
There is inadequate training and	1			
development at my place of work.				
				<u> </u>
When obstacles get in the way of my				
advancement, I keep trying.				1
My goal is to reach the top in my				
career.				
It is not important to me to keep				
moving up in the hierarchy.				
I feel that in my job I can develop or				
grow personally.				
				<u> </u>
I have some influence over what				
happens to me at work.				
I have a lot of discretion in my work.				
My job taps into the range of skills				
which I feel I possess.				
I keep up with new techniques, ideas,				
technology or innovations.				
				1
I get adequate feedback about my own				
performance.				1
There is potential for career				
advancement in my job.				
There are opportunities for personal				
development in my job.				
It is important to me to be seen as very				
successful.				
8. PRESENCE OF MENTORS	Relevant/	Useful, but	Not	Applicable
3	essential	not essential	relevant/	behavioural
			necessary	domain
My manager encourages me to discuss	1			
my career and family problems.				
]	<u> </u>		<u> </u>
When my manager gives me advice,				
s/he makes me feel stronger.	<u> </u>			

	10	10	1	
My manager encourages me to discuss				
positive/negative feelings that I may				
have about my ability to succeed.				
My manager guides me towards				
identifying problem areas in my work				
and helps me find the best solution.				
My manager is always available when needed.				
My manager is not intimidating, s/he is				
easy to approach at anytime.				
My manager gives me constructive				
feedback skilfully.				
My manager serves a role model for				
achieving balance between personal				
and professional life.				
My manager is a good listener.				
My manager encourages me to review				
my strategies for managing my life				
while pursuing my career goals.				
9 ORGANISATIONAL SUPPORT	Relevant/	Useful, but	Not	Applicable
	essential	not essential	relevant/	behavioural
			necessary	domain
My organisation makes childcare				
provision for its employees.				
There is great flexibility in my				
organisation.				
My organisation appreciates any extra				
effort from me.				
My organisation ignores any complaint				
from me.				
There is job sharing in my organisation.				
There is an option to work from home				
in my organisation.				
A flexible work schedule is made				
available in my organisation.				
My organisation has policies to support				
mothers in securing a realistic work life				
balance.				
My organisation has on-site child care.				
My organisation brings in additional				
resources to handle workload.				
My organisation shows an awareness of				
how much pressure mothers deal with.				
My organisation has an open-door				
policy.				
My organisation provides information				
on additional sources of support.				<u> </u>
There is financial support for mothers				
with career responsibilities in my				
organisation.				<u> </u>
My organisation takes an interest in				
mothers' personal lives.				
<u> </u>	!		ĮI	

My organisation consults with mothers when making decisions about their work load.		
Help is available from my organisation when I have a problem.		
My organisation really cares about my well-being.		
My organisation tries to make my job as interesting as possible.		
My organisation is willing to help me when I need a special favour.		
My organisation shows little concern for me.		
If the organisation could hire someone to replace me, paying the person a lower salary, it would do so.		

Thank you.

This information will be processed only in accordance with the provisions of the Data Protection Act and any other relevant legislation.

Please return this form to the researcher:

bukisonubi@yahoo.com.



APPENDIX D: THE FINAL QUESTIONNAIRE



UNIVERSITEIT VAN PRETORIA UNIVERSITY OF PRETORIA YUNIBESITHI YA PRETORIA

> DEPARTEMENT MENSLIKE HULPBRONBESTUUR DEPARTMENT OF HUMAN RESOURCE MANAGEMENT Tel.: 012-420-3074

Fax: 012-420-3574

Participation in a Research Study: University of Pretoria

Dear Madam

You are invited to participate in a study regarding Managing pressures facing single mothers in professional occupations and management positions in South African organisations. This study is conducted by Buki Sonubi under the supervision of Prof Leo Vermeulen of the Department of Human Resource Management, University of Pretoria.

- 1. **Purpose of the study:** To identify the pressures facing single working mothers in management and professional occupations in South African organisations.
- 2. **Ethical considerations**: Participation in this survey is a tacit agreement by you for a general consent in the use of the data for academic research purposes. The main risk associated with this interview is the possible discomfort when answering certain questions of a personal nature.
- 3. **Confidentiality:** Please be assured that all the information received will remain strictly confidential and will be treated in a professional manner. Numerical codes will be used to replace any possible identification. Participation in this study is voluntary.
- 4. **Risk and discomfort:** No risks or discomfort are associated with taking part in this research. I need approximately 45 minutes of your time. You are allowed to stop to take a break at any time and you are allowed to withdraw from the whole process at any time, should you feel uncomfortable.
- 5. **Potential benefits:** Once the data have been analysed, the findings will be useful in that women themselves would be able to take proactive steps to bring women's



issues into the open or to the attention of trade unions. Besides, as others have done elsewhere, the women concerned could negotiate conditions with their organisation which will enable them to fulfil their work and family responsibilities. The research findings will be shared with you and your organisation. In this way, your contribution to the research should benefit you and your institution in future. The overall results will be published in scientific journals. Your company will not be associated with any research reports or publications that use the results of this study.

6. **Additional information:** You are more than welcome to raise any questions or concerns with the researcher, Buki Sonubi, at 0837726775.

Thank you for participating in this study.

Yours faithfully

Prof. Leo Vermeulen

DEPARTMENT OF HUMAN RESOURCE MANAGEMENT



PRESSURES FACING SINGLE MOTHERS IN PROFESSIONAL AND MANAGEMENT POSITIONS QUESTIONNAIRE

SECTION 1

Please complete the following information about yourself. If you are completing this form electronically, please simply delete the options that do not apply to you.

'I hereby give my informed consent to YES take part in the research project'.

1.	Title	Mr, Ms, Mrs, Miss, Dr, Prof., etc.
2.	How old are you?	years
3.	Are you single or married? Relationship	Single/ Married/ Divorced
	status	
4.	How long have you been in the	years
	organisation/have you been practising your	
	profession?	
5.	Work arrangement	Self-employed
		Employed permanent full-time
		Employed permanent part-time
		Employed casual full-time
		Employed casual part-time
		Unemployed
6.	Job classification	Skilled
		Professional
		Middle management
		Senior management
7.	Highest qualification	
8.	How many hours do you work in	
	week?	
9.	How many dependants do you have?	Children =
		Other =
		(please specify)

10. Have you had any major event happen to	Yes/ No (If yes, please specify)
you in the last three months which had a	
bad effect on you, for example, the death	
of someone close to you?	
11. How many days of sick leave have you	calendar days
taken in the last three months?	
12. Are you subject to any ongoing negative	Yes/ No
pressure that started more than three	
months ago and is still having an impact on	
you?	
13. How recently have you separated from	yearsmonths
your partner?	
14. Is it possible to negotiate non-standard	Yes/No
working hours with your organisation?	
15. How old is your youngest child?	years

SECTION 2

QUESTIONNAIRE

Please complete the following questionnaire. There are no right or wrong answers. Simply evaluate each item based on your own experience.

This section is about the problems, stressors and issues that single working mothers face. Please indicate the extent to which the statements in each category apply to you personally. Respond by indicating if you strongly disagree, disagree, slightly disagree, neither agree nor disagree, slightly agree, agree or strongly agree with the following statements.

Simply mark a cross in a block appropriate to your opinion.

Item	s	Strongly disagree	Disagree	Slightly disagree	Neither agree nor disagree	Slightly agree	Agree	Strongly agree
1.	My organisation brings in additional resources to handle workload.							
2.	I balance my work and family time.							
3.	I am able to 'switch off' at home.							
4.	I have time to do things with the family.							
5.	Finding someone to look after my child/children when I cannot be with him/her/them is not a problem.							
6.	My organisation consults with mothers when making decisions about their work load.							
7.	I am pursuing a career at the expense of my home life.							
8.	I get enough help and support from my child's/children's father(s).							
9.	I have enough time for myself.							
10.	I often have too much to do in too little time.							
11.	Unrealistic deadlines for the completion of work are not a regular occurrence.							
12.	I am in serious debt.							
13.	My organisation has an open- door policy.							
14.	There is stability and dependability in my home life.							
15.	I get so involved with my job that I feel a conflict of loyalty between my home and work responsibilities.							
16.	Responsibilities at home do not put me under strain.							
17.	My organisation provides information on additional sources of support.							
18.	Family demands have a favourable influence on my work.							
19.	I feel physically drained when I get home from work.							
20.	I feel emotionally drained when I get home from work.							
21.	My job improves the quality of my life.							
22.	My work input is adequately remunerated.							
23.	My time off matches my family members' schedules.							
24.	My organisation takes an interest in mother's personal lives.							

Item	ns	Strongly disagree	Disagree	Slightly disagree	Neither agree nor disagree	Slightly agree	Agree	Strongly agree
25.	I would love to move to a better home, but do not have sufficient funds to do so.							
26.	I am comfortable with the arrangements for my child when I am at work.							
27.	Making arrangements for my children while I work does not involve lots of effort.							
28.	I can usually get a babysitter if I want to go out in the evening.							
29.	I enjoy life outside of work.							
30.	My job keeps me away from my family.							
31.	I often feel undervalued.							
32.	I am not especially achievement-oriented.							
33.	There is inadequate training and development at my place of work.							
34.	Responsibilities at home do not put me under strain.							
35.	Help is available from my organisation when I have a problem.							
36.	My manager encourages me to discuss my career and family problems.							
37.	When my manager gives me advice, s/he makes me feel stronger.							
38.	I spend enough time with my family.							
39.	My fringe benefits are good.							
40.	There are conflicting job tasks and family demands in the role I play.							
41.	If the organisation could hire someone to replace me, paying the person a lower salary, it would do so.							
42.	I am comfortable with the arrangements for my children while I am working.							
43.	People at work think my family responsibilities interfere with my work.							
44.	My manager is not intimidating, s/he is easy to approach at anytime.							
45.	I feel comfortable asking my coworkers for their help.							
46.	My organisation really cares about my well-being.						_	
47.	I usually leave work on time.							
48.	I feel that I am not meeting all of my child's/children's needs.							

Item		Strongly disagree	Disagree	Slightly disagree	Neither agree nor disagree	Slightly agree	Agree	Strongly agree
49.	I feel socially isolated.							
50.	My manager gives me constructive feedback skilfully.							
51.	My identity is based solely on being a parent.							
52.	If my child/ children fall ill, there is someone who can stay home and look after him/her/them.							
53.	When obstacles get in the way of my advancement, I keep trying.							
54.	My goal is to reach the top in my career.							
55.	It is not important to me to keep moving up in the hierarchy.							
56.	My organisation tries to make my job as interesting as possible.							
57.	I feel that in my job I can develop or grow personally.							
58.	My manager serves a role model for achieving balance between personal and professional life.							
59.	I have some influence over what happens to me at work.							
60.	My manager encourages me to discuss positive/ negative feelings that I may have about my ability to succeed.							
61.	There is job sharing in my organisation.							
62.	There is an option to work from home in my organisation.							
63.	A flexible work schedule is made available in my organisation.							
64.	I keep up with new techniques, ideas, technology or innovations.							
65.	I get adequate feedback about my own performance.							
66.	There is potential for career advancement in my job.							
67.	There are opportunities for personal development in my job.							
68.	My organisation is willing to help me when I need a special favour.							
69.	It is easy to find someone to look after my child/children when I cannot be with him/her/them.							
70.	My manager is a good listener.							
71.	Work demands affect my relationship with my child/children negatively.							

Items	Strongly disagree	Disagree	Slightly disagree	Neither agree nor disagree	Slightly agree	Agree	Strongly agree
72. I do not feel guilty about leaving my child/children when I go out to work.							
73. I do not have enough money to cover medical and dental care.							
74. When I have a problem, there is someone I can confide in and talk it over with.							
75. My job taps into the range of skills which I feel I possess.							
76. My organisation has on-site child care.							
77. My job leaves me enough time to spend with my family and friends.							
78. I am financially independent.							
79. My manager encourages me to review my strategies for managing my life while pursuing my career goals.							
80. I am overwhelmed with the workload I face each day.							
81. The hours I work make it difficult to look after my child/children.							
82. I feel I have to rush to get everything done each day.							
83. I have a lot of discretion in my work.							
84. Sacrificing for my children is a part of single parenthood.							
85. My job gives me a welcome break from housework and my child/ children.							
86. I am in a job with a schedule flexible enough to let me meet my family responsibilities.							
87. The people I work for find it easier to blame than to praise.							
88. My organisation makes childcare provision for its employees.							
89. There is great flexibility in my organisation.							
90. My child's/children's health is not affected when he/she/they is/ are placed in child care.							
91. My organisation appreciates any extra effort from me.							
92. My organisation ignores any complaint from me.							
93. I worry about my child/children when I am at work.							
94. There is financial support from others outside work.							
95. I feel that I am less likely to get chosen for certain assignments because of 'who I am' (e.g. a single mother).							



Items	Strongly disagree	Disagree	Slightly disagree	Neither agree nor disagree	Slightly agree	Agree	Strongly agree
96. It is important to me to be seen as very successful.							

Please respond to these statements, thinking about how often you have felt these symptoms over the last three months.

		Never	Very infrequently	Infrequently	Sometimes	Frequently	Very frequently
1.	I feel unaccountably tired or exhausted.						
2.	I have a tendency to eat, drink, or smoke more than usual.						
3.	I experience shortness of breath or feel dizzy.						
4.	I get muscle tremors (e.g. eye twitch).						
5.	I get a prickling sensation or twinges in parts of my body.						
6.	I feel as though I do not want to get up in the morning.						
7.	I lack energy.						
8.	I have difficulty sleeping.						
9.	I get headaches or feel pressure in my head.						
10.	l experience panicky spells.						
11.	I feel hopeless about the future.						

THIS FINAL SECTION LISTS SEVERAL WAYS OF COPING. Please respond to these statements by thinking about how you have dealt with issues or events that have been a source of pressure to you during the last three months.

		Never used by me	Seldom used by me	On balance, not used by me	On balance, used by me	Extensively used by me	Very extensively used by me.
1.	I resort to hobbies and pastimes.						
2.	I try to deal with the situation objectively, in an unemotional way.						
3.	I use effective time management.						
4.	I talk to understanding friends.						
5.	I plan ahead.						

6.	I expand my interests and activities outside work.			
7.	I pay selective attention (concentrating on specific problems).			
8.	I set priorities and deal with problems accordingly.			
9.	I try to 'stand aside' and think through the situation.			
10.	I seek as much social support as possible.			
11.	I do not let things get to me.			
12.	I keep calm under pressure.			
13.	I keep home and work separate.			
14.	I find time to relax.			
15.	I enjoy life outside of work.			
16.	I try to reduce my workload.			
17.	I share my concerns with other people.			

Thank you.

This information will be processed only in accordance with the provisions of the Data Protection Act and any other relevant legislation.

Please return this form to the researcher:

bukisonubi@yahoo.com.



APPENDIX E: LETTER REQUESTING PERMISSION TO USE THE PMI



DEPARTEMENT MENSLIKE HULPBRONBESTUUR
DEPARTMENT OF HUMAN RESOURCE MANAGEMENT

Tel.: 012-420-3074 Fax: 012-420-3574

24 April, 2007

RE: Permission to use PMI Questionnaire for Doctoral Degree

Dear Sir / Madam

I am currently a doctoral student at the University of Pretoria, under the supervision of Prof. Leo Vermeulen of the Department of Human Resource Management, University of Pretoria.

Basically my research entails identifying the pressures facing single mothers in management and professional occupations in South African organisations. The potential benefits are that once the data have been analysed, the findings will be useful in that women themselves would be able to take proactive steps to bring women's issues into the open or to the attention of trade unions. Besides, as others have done elsewhere, women concerned could negotiate conditions with their organisation which will enable them to fulfil their work and family responsibilities.

For this purpose, I would like to obtain permission to use the Pressure Management Indicator questionnaire.

I thank you for your time and consideration. A response regarding this matter will be greatly appreciated.

Kind regards

Buki Sonubi (0837726775; bukicherry@yahoo.com)



APPENDIX F:

PERMISSION LETTER FOR USE OF THE PMI



12 May, 2007

RE: Permission to use PMI Questionnaire for Doctoral Degree

Dear Buki

Thank you for your interest in using the PMI as part of your research study.

We are happy to support the work of researchers and have no objection to the use of the PMI Questionnaire. It should be noted that whilst we will endeavour to answer any queries related to the PMI, you will need to carry out your own scoring and analysis.

I attach a copy of the PMI in adobe format and wish you all the best in your research.

Kind regards

Michael Cummings

Resource Systems

Claro Court, Claro Road

Harrogate, HG1 4BA

tel: +44 (0) 1423 539 529

fax: +44 (0) 1423 578 075



APPENDIX G

Results of the Chi-square (²), Cramer's V and Phi-coefficient () to test the strength of the relationship between sample identity and the demographic characteristics of the sample

Variable	Value	df	Asymp. Sig. (2-sided)
Age in years (²)	17.127 ^a	18	0.514
Cramer's V	0.289		0.514
Years experience - Org/Prof (²)	38.824 ^a	15	0.001
Cramer's V	0.438		0.001
Hours work per week (2)	14.622 ^a	8	0.067
Cramer's V	0.267		0.067
Number of dependants (²)	7.981 ^a	5	0.157
Cramer's V	0.197		0.157
Age of youngest child (²)	10.683 ^a	15	0.775
Cramer's V	0.228		0.775
Days' sick leave in last 3 months(2)	6.265 ^a	7	0.509
Cramer's V	0.175		0.509
Qualifications (²)	3.875 ^a	3	0.275
Cramer's V	0.137		0.275
Nature of employment (²)	1.439 ^a	1	0.230
Phi	0.084		0.230
Job classification (²)	1.336 ^a	2	0.513
Cramer's V	0.082		0.513
Experience of negative events in last	0.566 ^a	1	0.452
3 months (²)	0.053		0.452
Ongoing negative pressure (²)	7.379 ^a	1	0.007
Phi	0.190		0.007
Negotiate non-standard working hours(²),	4.746 ^a	1	0.029
Phi	-0.152		0.029



APPENDIX H: RESULTS OF THE NON-PARAMETRICFOUR-WAY FACTORIAL MANOVA: THE MAIN AND INTERACTION EFFECTS OF THE CATEGORICAL INDEPENDENT VARIABLES ON THE DEPENDENT VARIABLES

Source	Dependent variable	Type I Sum of squares	df	Mean square	F	Sig	Partial Eta square	Observed power
Corrected model	Rank Personal development	204666.509	4	51166.627	19.984	0.000	0.286	1.000
	Rank Management support	82368.688	4	20592.172	6.529	0.000	0.115	0.991
	Rank Organisational flexibility	275058.553	4	68764.638	31.097	0.000	0.383	1.000
	Rank Time for family interaction	270332.056	4	67583.014	30.289	0.000	0.377	1.000
	Rank Childcare arrangements	169470.011	4	42367.503	15.513	0.000	0.237	1.000
	Rank Overall Coping Score	63565.315	4	15891.329	4.914	0.001	0.089	0.957
	Rank Work-family pressure	263774.253	4	65943.563	29.063	0.000	0.368	1.000
	Rank Overall Stress Score	325292.565	4	81323.141	41.546	0.000	0.454	1.000
Intercept	Rank Personal development	2174845.000	1	2174845.000	849.437	0.000	0.809	1.000
	Rank Management support	2174845.000	1	2174845.000	689.545	0.000	0.775	1.000
	Rank Organisational flexibility	2174845.000	1	2174845.000	983.512	0.000	0.831	1.000
	Rank Time for family interaction	2174845.000	1	2174845.000	974.709	0.000	0.830	1.000
	Rank Childcare arrangements	2174845.000	1	2174845.000	796.342	0.000	0.799	1.000
	Rank Overall Coping Score	2174845.000	1	2174845.000	672.537	0.000	0.771	1.000
	Rank Work-family pressure	2174845.000	1	2174845.000	958.499	0.000	0.827	1.000
	Rank Overall Stress Score	2174845.000	1	2174845.000	1111.068	0.000	0.847	1.000
Marriage	Rank Personal development	87301.135	1	87301.135	34.098	0.000	0.146	1.000
	Rank Management support	36203.734	1	36203.734	11.479	0.001	0.054	0.921
	Rank Organisational flexibility	48782.369	1	48782.369	22.060	0.000	0.099	0.997
	Rank Time for family interaction	219022.515	1	219022.515	98.160	0.000	0.329	1.000
	Rank Childcare arrangements	96574.834	1	96574.834	35.362	0.000	0.150	1.000
	Rank Overall Coping Score	28858.005	1	28858.005	8.924	0.003	0.043	0.844
	Rank Work-family pressure	222303.706	1	222303.706	97.974	0.000	0.329	1.000
	Rank Overall Stress Score	305198.439	1	305198.439	155.917	0.000	0.438	1.000
Experience of negative events	Rank Personal development	6645.932	1	6645.932	2.596	0.109	0.013	0.361
	Rank Management support	10624.827	1	10624.827	3.369	0.068	0.017	0.447



	Rank Organisational flexibility	6278.524	1	6278.524	2.839	0.094	0.014	0.389
	Rank Time for family interaction	9744.052	1	9744.052	4.367	0.038	0.021	0.548
	Rank Childcare arrangements	18646.577	1	18646.577	6.828	0.010	0.033	0.739
	Rank Overall Coping Score	1116.962	1	1116.962	0.345	0.557	0.002	0.090
	Rank Work-family pressure	3420.558	1	3420.558	1.508	0.221	0.007	0.231
	Rank Overall Stress Score	96.836	1	96.836	0.049	0.824	0.000	0.056
Ongoing negative pressure	Rank Personal development	3094.186	1	3094.186	1.209	0.273	0.006	0.194
	Rank Management support	2793.391	1	2793.391	0.886	0.348	0.004	0.155
	Rank Organisational flexibility	1116.990	1	1116.990	0.505	0.478	0.003	0.109
	Rank Time for family interaction	756.497	1	756.497	0.339	0.561	0.002	0.089
	Rank Childcare arrangements	0.473	1	0.473	0.000	0.990	0.000	0.050
	Rank overall Coping Score	5780.006	1	5780.006	1.787	0.183	0.009	0.265
	Rank Work-family pressure	1760.142	1	1760.142	0.776	0.380	0.004	0.142
	Rank Overall Stress Score	210.565	1	210.565	0.108	0.743	0.001	0.062
Negotiate n-s working hours	Rank Personal development	107625.255	1	107625.255	42.036	0.000	0.174	1.000
	Rank Management support	32746.736	1	32746.736	10.383	0.001	0.049	0.894
	Rank Organisational flexibility	218880.670	1	218880.670	98.983	0.000	0.331	1.000
	Rank Time for family interaction	40808.992	1	40808.992	18.290	0.000	0.084	0.989
	Rank Childcare arrangements	54248.127	1	54248.127	19.864	0.000	0.090	0.993
	Rank overall Coping Score	27810.343	1	27810.343	8.600	0.004	0.041	0.831
	Rank Work-family pressure	36289.847	1	36289.847	15.994	0.000	0.074	0.978
	Rank Overall Stress Score	19786.725	1	19786.725	10.108	0.002	0.048	0.886
Error	Rank Personal development	512067.491	200	2560.337				
	Rank Management support	630805.812	200	3154.029				
	Rank Organisational flexibility	442260.947	200	2211.305				
	Rank Time for family interaction	446255.444	200	2231.277				
	Rank Childcare arrangements	546208.489	200	2731.042				
	Rank overall Coping Score	646758.685	200	3233.793				
	Rank Work-family pressure	453802.247	200	2269.011				

	Rank Overall Stress Score	391487.435	200	1957.437		
Total						
	Rank Personal development	2891579.000	205			
	Rank Management support	2888019.500	205			
	Rank Organisational flexibility	2892164.500	205			
	Rank Time for family interaction	2891432.500	205			
	Rank Childcare arrangements	2890523.500	205			
	Rank overall Cope-score	2885169.000	205			
	Rank Work-family pressure	2892421.500	205			
	Rank Overall Stress Score	2891625.000	205			
Corrected Total	Rank Personal development	716734.000	204			
	Rank Management support	713174.500	204			
	Rank Organisational flexibility	717319.500	204			
	Rank Time for family interaction	716587.500	204			
	Rank Childcare arrangements	715678.500	204			
	Rank overall Coping Score	710324.000	204			
	Rank Work-family pressure	717576.500	204			
	Rank Overall Stress Score	716780.000	204			