

## APPENDIX A

### A CHECKLIST CONSTRUCTED TO SCORE THE CHARACTERISTICS OF THE PRP FRAMEWORK

The Poverty Relief Programme (PRP) framework ought to be underlined by components which are characteristic of social programmes.

#### Key

*Presence of a variable = 1*

*Absence of a variable = 0*

No.	Characteristics	Descriptions	Scores
1	<b>Definition:</b> it defines the PRP objectively as a social programme	Clearly	
		Operationally	
		In measurable terms	
2	<b>Aim:</b> it specifically states the aim of the PRP	Clear	
		In broad terms	
3	<b>Objectives:</b> it specifies the objectives	Clearly	
		Specifically	
		In measurable terms	
		In operational manner	
4	<b>Objectives of the PRP:</b> it lists the objectives of the PRP which are relevant to the elimination of poverty within the South African communities	Food security initiatives	
		Community development structures	
		Youth who are deviant	
		Development of self-help organizations	
		The aged and child care	
		The disabled	
		Financial planning and management	
		Monitoring and evaluation	
5	<b>Characteristics:</b> it states the basic characteristics of a social programme	It ought to be complemented by an economic policy	
		It ought to be a field and practice study	
		It is related to welfare policy	
		It ought to be a state's obligation	

		It ought to be concerned with the life course of people's developmental stages	
		It ought to address inclusivity	
		It ought to be focused on poverty	
6	<b>Influencing factors:</b> it states that the formulation of the PRP is influenced by some factors	Condition of establishment	
		Political assignment	
		Legality according to the state and administrative law	
		Financial means	
		Public officials	
		Physical facilities	
		Legislatures	
		Changing environmental circumstances	
		Policy directions of political parties	
		Elite groups	
		Pressure groups, interest groups and mass demonstrations	
		Research and investigation by commissions and committees	
		International expectations, considerations and influence	
7	<b>Theoretical models:</b> it stipulates how the development of the PRP is standardized by the theoretical models regarding policy making	Functional process model	
		Elite-mass model	
		Group model	
		Systems model	
		Institutional model	
		Rational model	
		Game theory model	
		Public choice model	
		Incremental model	
		Mixed-scanning model	
8	<b>Forms of poverty:</b> it lists the forms of poverty which the PRP intends to address	Absolute deprivation	
		Relative deprivation	
		Cultural deprivation	
		Conjunctural deprivation	
9	<b>Effects of poverty:</b> it identifies the effects of poverty on vulnerable groups relevant in the South African communities	Women	
		Children	
		The elderly	
		The disabled	
		The sick	
		Prostitutes	
		The unemployed and the working poor	
		People under welfare	
		Domestic violence	
		Street children	
10	<b>Process:</b> it guides the programme/project	Identification	
		Preparation	

	implementation through a specific process	Appraisal	
		Negotiations	
		Implementation	
		Evaluation	
11	<b>Implementation problems:</b> it mentions that the PRP intends to address the implementation problems	Organizational disunity	
		Standard operating procedures	
		Organizational communication	
		Problems regarding time and resources	
		Horse-shoe-nail and public planning	
		Interorganizational politics	
		Vertical implementation structures	
		Horizontal implementation structures	
		Top-down perspective	
		Bottom-up perspective	
		Circumstances external to the implementing agency	
12	<b>Monitoring and Evaluation:</b> it lists individuals, groups or organizations which will participate in the programme monitoring and evaluation	Target groups	
		Programme managers	
		Programme staff	
		Evaluation and research individuals	
		Stakeholders	

## APPENDIX B

### A SELF-ADMINISTERED QUESTIONNAIRE SCHEDULE

Please note that a questionnaire you are about to complete contains two parts as follows:

Part A:

- (i) Section 1: your biographical information
- (ii) Section 2: the score form

Part B: questions which require your spontaneous response

**Part A: Section 1:- Biographical information (please fill in)**

1. Sex: .....
2. Age: .....
3. Educational qualification: .....
4. Region: .....
5. Designation: .....
6. Professional association of registration:.....
7. Mention the types, numbers, areas (urban, rural or informal settlement)and statuses (started, complete, incomplete) of the PRP projects which were conducted in your region by filling in a matrix below

Types of projects	Numbers	Areas	Statuses


**Part A: Section 2:- Score form**

In this section, you are expected to respond to questions by placing 1 or 0 scores for the presence or absence of variables, respectively.

***Key***

***Presence of a variable = 1***

***Absence of a variable = 0***

<b>No.</b>	<b>Questions</b>	<b>Descriptions</b>	<b>Scores</b>
1	The stakeholders who were involved in the programme/projects	Policymakers and decision makers (legislatures)	
		Programme sponsors (NGO's)	
		Community groups- traditional leaders	
		Community groups- church	
		Community groups- political parties	
		Community groups-finance organizations	
		Community groups- burial societies	
		Programme managers (heads of administrations)	
		Programme staff (service providers)	
		Other government departments	
		Other nongovernmental organizations	
2	The strategies which the programme/projects included	To fight poverty	
		To address the needs of families	
		To address the needs of communities	
		To address the capacity building of communities	
		A learning process strategy	
		To make the RDP a reality	
		A consultative strategy	
		A systematized process strategy	
		A strategy which has a SMME's goal	
		A rehabilitative strategy	
A national government's intervention strategy			
3	The target groups of the programme/projects	Women	
		Children	
		The Elderly	
		The disabled	
		The sick	
		Youth who are deviant	
		Youth	
4	How capacity building was achieved	Sent to the training institutions	
		Training institutions trained them at sites	

		Public officials trained the communities	
		Through interaction with stakeholders	
5	The characteristics of participation which you identified during the programme/projects	Programme/projects were provided to communities as a means to control them	
		Members regularly failed to attend important functions of the programme/projects	
		Communities initiated the programme/projects without outside assistance	
		Communities and experts treated each other as equals during the programme/projects	
		Communities provided the programme/projects with material, labour and human resources	
		Communities advised the experts on matters regarding their circumstances	
		Time was not favourable for communities to participate in the programme/projects	
		Community programme/projects were hijacked by small and self-perpetuating groups	
		Members of community did not participate because there were conflicts in the communities	
		Community members excluded themselves/ were excluded from the programme/projects	
		Experts did everything for the communities because their knowledge and skills were underestimated	
6	The principles of the PRP which you considered during the programme/projects	Abstract human needs	
		Learning	
		Participation	
		Empowerment	
		Ownership	
		Release (self-help, self-determination)	
		Adaptiveness	
		Simplicity	
		Freedom	
		Equality	
		Justice	
		Rights	
		Diversity (ever changing nature of communities problems)	
		Citizenship	
7	After the implementation of the programme/projects, which goals were achieved	Education and training	
		Entrepreneurial opportunities	
		Redistribution of resources	
		Infrastructure development	
		Improvement of the poor's standard of living	
		Government's involvement	
		Competent economy	
		Establishment of the community development structures	
		Temporary employment	

		Full employment	
		Community revitalization programmes	
		Social security	
		The communities are crime-free	
		People became more aware of HIV/AIDS	
		Youth who were delinquent are assimilated	
8	Please indicate how monitoring and evaluation were conducted for the programme/projects	Visitation on project sites	
		Monthly progress reports	
		Self-report by members of the steering committee	

(\*\*\*)= *in this study, youth is referred to an individual (male or female) who does not have dependants*

**Part B: Spontaneous response questions**

In this part of the questionnaire, you are expected to provide spontaneous responses to questions below.

1. Explain the processes you have followed when you identified the projects which are most relevant into addressing the community needs

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2. Explain in detail how communities became involved into informing the Department of Health and Welfare of their requirement for the PRP for the eradication of their problems

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3. Explain in detail the process you have undertaken in enabling the communities to access funding for their projects

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4. Specify the qualities of the PRP which you have identified during the programme/projects

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5. Specify the delimitation of the PRP which you have identified during the implementation phase which you feel did not accordingly address the problems in the communities

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6. Please provide your opinion with regard to the PRP's aim, objectives, formulation, theoretical framework, effectivity and outcomes.

6.1. What is your opinion regarding the aim of the PRP

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6.2. What is your opinion regarding the objectives of the PRP

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6.3. What is your opinion regarding the formulation of the PRP

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6.4. What is your opinion regarding the theoretical framework of the PRP

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6.5. What is your opinion regarding the effectivity of the PRP

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6.6. What is your opinion regarding the outcomes of the PRP

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## APPENDIX C

### A SEMI-STRUCTURED INTERVIEW SCHEDULE

#### Part A: **Biographical information of Project representatives**

1. Sex: .....
2. Age: .....
3. Educational qualification: .....
4. Language: .....
5. Occupation: .....
6. Position in the steering committee: .....
7. Organization of origin: .....
8. Types of projects  
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9. Duration of projects (specify types and then duration)  
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#### **Part B:** Interview questions

1. Please explain in detail how the community needs were identified for being addressed by your project
2. Please express fully the criteria you have implemented in selecting certain sectors of the community who participated in the project
3. Please explain in detail the process which the community followed in order to select individuals (groups, institutions) to represent them in the administration of your project

4. Please articulate how you and other members of the community were educated and trained in relevance to the simplification of the implementation of the project
5. Please describe how you conducted your project from its inception to date
6. How did the funding process of your Poverty Relief Programme project take place?
7. Discuss how the project has impacted on your community conditions
8. Please explain in detail the future plans of your project
9. The questions below will require your spontaneous response regarding the PRP's aim, objectives, formulation, effectiveness and outcomes
  - 9.1. What is your opinion about the Aim of the PRP
  - 9.2. What is your opinion about the Objectives of the PRP
  - 9.3. What is your opinion about the Formulation of the PRP
  - 9.4. What is your opinion about the Effectiveness of the PRP
  - 9.5. What is your opinion about the Outcomes of the PRP

Thank you very much for participating in this research project

## APPENDIX D

### INFORMED CONSENT FORM INTENDED FOR THE KEY-INFORMANTS

I (full names)..... do hereby give consent to participate in a research study as a respondent after I have satisfied myself with the following (Please tick whichever is applicable):

the title of the study is the Evaluation of the Poverty Relief Programme in the Northern Province within the context of the RDP from a social work perspective

I fully understand the purpose of the study, namely the evaluation of the formulation, implementation and evaluation of the Poverty Relief Programme in the Northern Province within the context of the RDP from a social work perspective

I will be asked to respond to questions regarding the formulation, implementation and evaluation of the Poverty Relief Programme in my community

this study will not expose myself to any emotional and physical harm

there are no physical and mental benefits I will receive after participating in the study

I have freedom to withdraw from participating in the study at any time I feel

a tape recorder will be used to record my responses and that this material will in no way be utilized to cause harm to myself and all the information will be treated in a confidential way

should I have questions and concerns regarding this research project, I can call the researcher Mr David Nyadzani Mamburu at his home at No. 3 Voortrekker Road, Hetbad, WARMBATHS, or phone him at his cellular phone No. 083 342 7956

I understand my rights as a research subject, and I voluntarily consent to participate in this study. I understand what the study is about and how and why it is being done. I will receive a signed copy of this consent form.

.....

Subject's Signature

.....

Date

.....

Signature of Investigator

.....

Date

## APPENDIX E

### INFORMED CONSENT FORM INTENDED FOR THE COMMUNITY DEVELOPMENT OFFICERS

I (full names)..... do hereby give consent to participate in a research study as a respondent after I have satisfied myself with the following (Please tick whichever is applicable):

the title of the study is the Evaluation of the Poverty Relief Programme in the Northern Province within the context of the RDP from a social work perspective

I fully understand the purpose of the study, namely the evaluation of the formulation, implementation and evaluation of the Poverty Relief Programme in the Northern Province within the context of the RDP from a social work perspective

I will be asked to respond to questions regarding the formulation, implementation and evaluation of the Poverty Relief Programme in my community

this study will not expose myself to any emotional and physical harm

there are no physical and mental benefits I will receive after participating in the study

I have freedom to withdraw from participating in the study at any time I feel

a tape recorder will be used to record my responses and that this material will in no way be utilized to cause harm to myself and all the information will be treated in a confidential way

should I have questions and concerns regarding this research project, I can call the researcher Mr David Nyadzani Mamburu at his home at No. 3 Voortrekker Road, Hetbad, WARMBATHS, or phone him at his cellular phone No. 083 342 7956

I understand my rights as a research subject, and I voluntarily consent to participate in this study. I understand what the study is about and how and why it is being done. I will receive a signed copy of this consent form.

.....

Subject's Signature

.....

Date

.....

Signature of Investigator

.....

Date





# NORTHERN PROVINCE

## DEPARTMENT OF HEALTH AND WELFARE

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*Enquiries: Sinah Mahlangu.*

*Reference: Research & Quality Improvement*

*15 May 2002*

*Corner Voortrekker & Collins Streets*

*Private Bag 1028*

*NYLSTROOM. 0510*

*Dear Mr Mamburu, David*

**THE EVALUATION OF THE POVERTY RELIEF PROGRAMME WITHIN THE  
 CONTEXT OF THE RECONSTRUCTION AND DEVELOPMENT PROGRAMME FROM A  
 SOCIAL WORK PERSPECTIVE.**

- 1. Permission is hereby granted to conduct a study on "The evaluation of the Poverty Relief Programme within the context of the Reconstruction and development Programme from a social work perspective." in the Limpopo province health and welfare facilities.*
- 2. The Department of Health & Welfare needs a copy of the research findings for its own resource centre.*
- 3. The researcher should be prepared to assist in interpretation and implementation of the recommendations where possible.*
- 4. Implications: Permission should be requested from regional and institutional management to do research.*

*Sincerely,*

*[Signature]*  
 ACTING HEAD OF DEPARTMENT

DEPARTMENT OF HEALTH & WELFARE

LIMPOPO PROVINCE

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