

UNISA



The role of the information specialist in an Institutional Repository

Presented to members of the UNISA Community
22 April 2008

Presenter : Hettie Groenewald

Literature

According to Charles Bailey (2005)

“reference librarians are a library’s eyes and ears”

- understand user’s needs and perceptions
- know what is working and what not
- subject selectors
- liaison with faculty and departments
- users: help, information, persuade, teach

Therefore essential to be involved in:

planning, implementation and operation
of an Institutional Repository

Literature

Louise Feldman (2006)

“Subject librarians have :

- in-depth subject knowledge
- teaching skills
- people skills
- negotiating skills”

“subject librarians today provide:

- reference and research services in their speciality field
- work with faculty to provide information literacy instruction
- make purchasing decisions for materials in their subject collection area”

Librarian skills summarised ...

- Collection development
- Liaising (collaboration) with departments
 - focus areas defined
 - projects involved
 - “grey literature”
 - events
 - lectures
 - intellectual output of researchers: articles, conferences
- Research material : inaccessible and frail research material
- Tacit knowledge/input
- Value added
- Training : search and input

Collection development ...

- Liaising (collaboration) with departments
 - focus areas defined
 - projects involved
 - “grey literature”
 - events
 - lectures
 - intellectual output of researchers: articles, conferences
- Research material : inaccessible and frail research material

Focus areas defined ...

Research > Graduate School of Technology Management > University of Pretoria - Microsoft Internet Explorer

Address: <http://web.up.ac.za/default.asp?ipkCategoryID=2147&subid=2147&ipklookid=7>

English | Afrikaans | Search

Graduate School of Technology Management



UP Home » Graduate School of Technology Management » Research

Research Areas

National Innovation Survey Report 2001: [Pages 1 - 68](#) / [Pages 69 - 134](#)



Technology transfer
Technology entrepreneurship
Technology audit

Prof Tinus

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EMS
Technology management mind map

Intellectual output ...

UPSpace at the University of Pretoria: Communities and Collections - Microsoft Internet Explorer

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Frail material digitized ...

UPSpace at the University of Pretoria: Gerard Moerdyk Collection - Microsoft Internet Explorer

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Gerard Moerdyk Collection

Collection home page

In: Gerard Moerdyk Collection

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The Gerard Moerdyk [Moerdijk] Collection contains material from the archives of the Human Sciences Research Council that was not suitable for archiving with the collection in the Pretoria branch of the South African National Archives. It was then decided to move this material to a more suitable location and were thus donated to the University of Pretoria, Department of Architecture.

The Architectural Archives of the University of Pretoria is a repository of material made by donation and deposited in either the Department of Architecture Archives, the Reading Room, or as part of

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 - [Faculty of Veterinary Science, University of Pretoria](#)
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Research material digitized...

UPSpace at the University of Pretoria: Christine Seegers Biomedical Illustrations - Microsoft Internet Explorer

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Christine Seegers Biomedical Illustrations

Community home page

In: [Christine Seegers Biomedical Illustrations](#)

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or browse

Christene Seegers is one of the few biomedical artists in South Africa. She made a large collection of biomedical illustrations of wild and domestic animals while she was employed in the Department of Anatomy of the Faculty of Veterinary Science, Onderstepoort.

Collections in this community

- [The Cape Buffalo \(*syncerus caffer*\)](#)
- [The Dog and Cat](#)
- [The Elephant](#)
- [The Horse](#)

Recent Submissions

- [Elephant caudal vertebrae 18, left lateral view](#)
- [Elephant caudal vertebrae 13, left lateral view](#)
- [Elephant caudal vertebrae 7, cranial view](#)
- [Elephant caudal vertebrae 1, cranial view](#)
- [Elephant sternum, left lateral view](#)

For inquiries regarding this collection or items in the collection, please contact [Erica van der Westhuizen](#) Tel.: +27 12 529 8007

Events ...



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Inaugural Addresses

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Subscribe to this collection to receive daily e-mail notification of new additions

This collection contains inaugural addresses by heads of departments appointed at the University of Pretoria.

You can also contribute by doing the following:

Recent Submissions

[Failed states, fading dreams and a failing democracy : the critical role of public law academics](#)

[Mikroorganismes : lewensvorme met makro impak](#)

[Technological advances and constraints in weed control](#)

[Social change through integrated social and economic development](#)

[Food science education and research in South Africa: towards the future](#)

Librarian skills added ...

- Capturing intellectual output of researchers
- Tacit knowledge/input of experts
- Value added : Cataloguers input
- Training
 - input : training of submitters
 - as searchable collection
- Recruiting content
- Research material

Capturing intellectual output ...

- Lecturers as researchers
 - NRF ratings and H-index
 - List of publications
 - Web page link
 - Personnel web page
- Students outputs
 - theses and dissertations
 - publications

Where to get articles

- Citations Ranking : Scopus, ISI, GoogleScholar
- H-Index
- List of articles, conference proceedings
- Department : web page, lecturer, personnel
- Research Office

Research ...

Publications > Life Cycle Engineering > University of Pretoria - Microsoft Internet Explorer

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UNIVERSITY OF PRETORIA
YUNIBESITHI YA PRETORIA

Life Cycle Engineering



UP Home » Life Cycle Engineering » Research » Publications

Publications

2006

Heuberger R, Brent AC, Santos L, Sutter C, Imboden D. CDM projects under the Kyoto Protocol: A methodology for sustainability assessment – experiences from South Africa and Uruguay. *Environment, Development and Sustainability*, in press.

Rogers DEC, Brent AC. Small-scale medical waste incinerators: Experiences and trials in South Africa. *Waste Management*, in press.

Urio AF, Brent AC. Solid waste management strategy in Botswana: The reduction of construction waste. *Journal of the South African Institute of Civil Engineers*, in press.

Landu L, Brent AC. Environmental Life Cycle Assessment of Water Use in South Africa: The Rosslyn industrial area as a case study. *Water SA*, 32 (2), 249-256.

Strauss K, Brent AC, Hietkamp S. Characterisation and normalisation factors for

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- Technology management mind map

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Examples....

Scopus - Author Search Results: brent, alan - Microsoft Internet Explorer

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Author Last Name **Initials or First Name** Show exact matches only

E.g., smith E.g., j.l.

Affiliation

E.g., university of toronto

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<input type="checkbox"/> Water SA (1) <input type="checkbox"/> Waste Management (1) <input type="checkbox"/> Transactions of the South African Institute of Electrical Engineers (1) More...	<input type="checkbox"/> AIDC (Automotive Industry Development Centre) (1) <input type="checkbox"/> Engineering 2 (1) <input type="checkbox"/> The Council for Scientific and Industrial Research (1) More...	<input type="checkbox"/> Pretoria (1)	<input type="checkbox"/> South Africa (1)	<input type="checkbox"/> Engineering (2) <input type="checkbox"/> Agricultural and Biological Sciences (1) <input type="checkbox"/> Business, Management and Accounting (1) More...

Select one or more authors and click **show documents** or **citation tracker**.

Author Results: 2 Page 1 of 1

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^ Authors	Documents	Subject Area	Affiliation (most recent)	City	Country
1. <input type="checkbox"/> Brent, Alan C. Brent, Alan Brent, A. C.	<input type="button" value="Details"/> <input type="button" value="32"/> <input type="button" value="Show Last Title"/>	Environmental Science; Business, Management and Accounting; Decision Sciences; ...	The Council for Scientific and Industrial Research	Pretoria	South Africa

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List of cited articles ...

Scopus - Results: AU-ID("Brent, Alan C." 6701413370) - Microsoft Internet Explorer

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21 to 32

	Document (sort by relevance)	Author(s)	Date	Source Title	Cited By
21.	<input checked="" type="checkbox"/> An environmental performance resource impact indicator for life cycle management in the manufacturing industry <input type="button" value="Abstract + Refs"/> <input type="button" value="View at Publisher"/> <input type="button" value="Show Abstract"/>	Brent, A.C. , Visser, J.K.	2005	<i>Journal of Cleaner Production</i> 13 (6), pp. 557-565	7
22.	<input checked="" type="checkbox"/> Environmental and social impact considerations for sustainable project life cycle management in the process industry <input type="button" value="Abstract + Refs"/> <input type="button" value="View at Publisher"/> <input type="button" value="Show Abstract"/>	Labuschagne, C. , Brent, A.C. , Claasen, S.J.	2005	<i>Corporate Social Responsibility and Environmental Management</i> 12 (1), pp. 38-54	4
23.	<input checked="" type="checkbox"/> Assessing the sustainability performances of industries <input type="button" value="Abstract + Refs"/> <input type="button" value="View at Publisher"/> <input type="button" value="Show Abstract"/>	Labuschagne, C. , Brent, A.C. , Van Erck, R.P.G.	2005	<i>Journal of Cleaner Production</i> 13 (4), pp. 373-385	18
24.	<input checked="" type="checkbox"/> Sustainable Project Life Cycle Management: The need to integrate life cycles in the manufacturing sector <input type="button" value="Abstract + Refs"/> <input type="button" value="View at Publisher"/> <input type="button" value="Show Abstract"/>	Labuschagne, C. , Brent, A.C.	2005	<i>International Journal of Project Management</i> 23 (2), pp. 159-168	8
25.	<input checked="" type="checkbox"/> Integrating LCIA and LGM: Evaluating environmental performances for supply chain management in South Africa <input type="button" value="Abstract + Refs"/> <input type="button" value="View at Publisher"/> <input type="button" value="Show Abstract"/>	Brent, A.C.	2005	<i>Management of Environmental Quality</i> 16 (2), pp. 130-142	1
26.	<input checked="" type="checkbox"/> Sustainable life cycle management: Indicators to assess the sustainability of engineering projects and technologies <input type="button" value="Abstract + Refs"/> <input type="button" value="View at Publisher"/> <input type="button" value="Show Abstract"/>	Brent, A.C. , Labuschagne, C.	2004	<i>IEEE International Engineering Management Conference</i> 1, pp. 99-103	1
27.	<input checked="" type="checkbox"/> The LCIA midpoint-damage framework of the UNEP/SETAC life cycle initiative <input type="button" value="Abstract + Refs"/> <input type="button" value="View at Publisher"/> <input type="button" value="Show Abstract"/>	Jolliet, O. , Müller-Wenk, R. , Bare, J. , Brent, A. , Goedkoop, M. , Heijungs, R. , Itsubo, N. , (...), Weidema, B.	2004	<i>International Journal of Life Cycle Assessment</i> 9 (6), pp. 394-404	23
28.	<input checked="" type="checkbox"/> A Life Cycle Impact Assessment procedure with resource	Brent, A.C.	2004	<i>International Journal of</i>	11

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H-index ...

Scopus - Document Citation Overview - Microsoft Internet Explorer

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Sort Documents **Date Range**

Year descending 2006 to 2008

22 Cited Documents save to list		Citations						
		<2006	2006	2007	2008	subtotal	>2008	total
<input type="button" value="Delete"/>	Total	25	44	41	11	96	0	121
1	<input type="checkbox"/> 2007 Application of the analytical hi...			<u>1</u>		<u>1</u>		<u>1</u>
2	<input type="checkbox"/> 2006 Application of a Life Cycle Impa...			<u>1</u>		<u>1</u>		<u>1</u>
3	<input type="checkbox"/> 2006 Small-scale medical waste incine...			<u>1</u>		<u>1</u>		<u>1</u>
4	<input type="checkbox"/> 2006 Selection of sustainable rural a...			<u>1</u>		<u>1</u>		<u>1</u>

h index = 7

Document h index

[h-graph](#)

Of the 22 documents considered for the h index, 7 have been cited after 1995.

Scopus does not have complete citation

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**Graduate School for Technology Management
Sustainable Life Cycle Management**

GSTM Web page

Focus areas

(1)SLCM

---Research

--- Personnel web pages

Link Author search

UPSpace Collections

GSTM

-Research Articles (Monica&Team)

-SLCM

--- Conference papers& Presentations

(Prof Alan Brent submit)

---- Media& Communication

--- Research Articles (Map from GSTM R/A)

---Research Project Reports

---- Theses & Dissertations (2008)

ISI, Scopus, H-Index

NRF

Link to ClickUP Modules

What to do with articles

- List of articles to team working with copyright
- Copyright sorted out
- Articles prepared according to copyright instructions
- Submitted by.... person allocated and trained
- In workflow

Managing collections

- Collection policy :
 - Roles and responsibilities specified
 - define format
 - material specified
- Procedures
 - File naming
 - List of submitted items
 - Backups
- Experts on :
 - Scanning
 - Metadata
 - Copyright
- Workflow/collection
- Training and template

Collection policy

Collection PolicyRosaSwanepoel.doc - Microsoft Word

Type a question for help

File Edit View Insert Format Tools Table Window Help Adobe PDF Acrobat Comments

Normal + Verdana Verdana 9 B I U

3 1 2 1 1 1 1 2 3 5 6 7 8 9 10 11 12 13 14 15 16 17

Please provide the name/s and also description/s of the Communities / Collections	
Top-level Community E.g. Education	Engineering, Built Environment and Information Technology
<i>Description</i>	Faculty
Sub-Community E.g. Curriculum Studies	Architecture
<i>Description</i>	Department
Collection E.g. E-learning	Rosa Swanepoel
<i>Description</i>	Collection of newsletters, photographs, plans, documents and related material on the history of Pretoria pre 1900
Community Manager (i.e. SU Leader)	Nicholas Clarke
Collection Administrator (i.e. Information Specialist)	Nicholas Clarke, Hettie Groenewald
Collection Administrator back-up	
Description of content to be submitted to collection	Diverse electronic media
Possible file (digital) formats to be submitted to collection	pdf , jpeg,
Workflow responsibilities (please list names/ e-mails)	
Submitters	Nicholas Clarke
Individuals responsible for Accept/ Reject (if any)	Karlén van Niekerk
Metadata editors	Allocated by AIS
Commit to archive	See Collection Administrator

Page 1 Sec 1 1/2 At 21.1cm Ln 45 Col 20 REC TRK EXT OVR English (U.K)

Example ...

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Rosa Swanepoel Collection

Collection home page



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Subscribe to this collection to receive daily e-mail notification of new additions

This collection consists of newsletters, photographs, plans, documents and related material on the history of Pretoria pre 1900, compiled by Rosa Swanepoel.

Rosa Swanepoel became interested in genealogy after retiring from teaching in 1997. She started researching some of her direct forebearers, the Zeiler and Skinner families. Because the histories of these families are so intimately linked to that of the development of Pretoria she herself became interested in the development of her home city.

Schubartstraat : Krugerhuis

Kerkstraat tussen Potgieter- en Schubartstraat : Krugerhuis

Kerkstraat tussen Potgieter- en Schubartstraat : Krugerhuis voor 1896

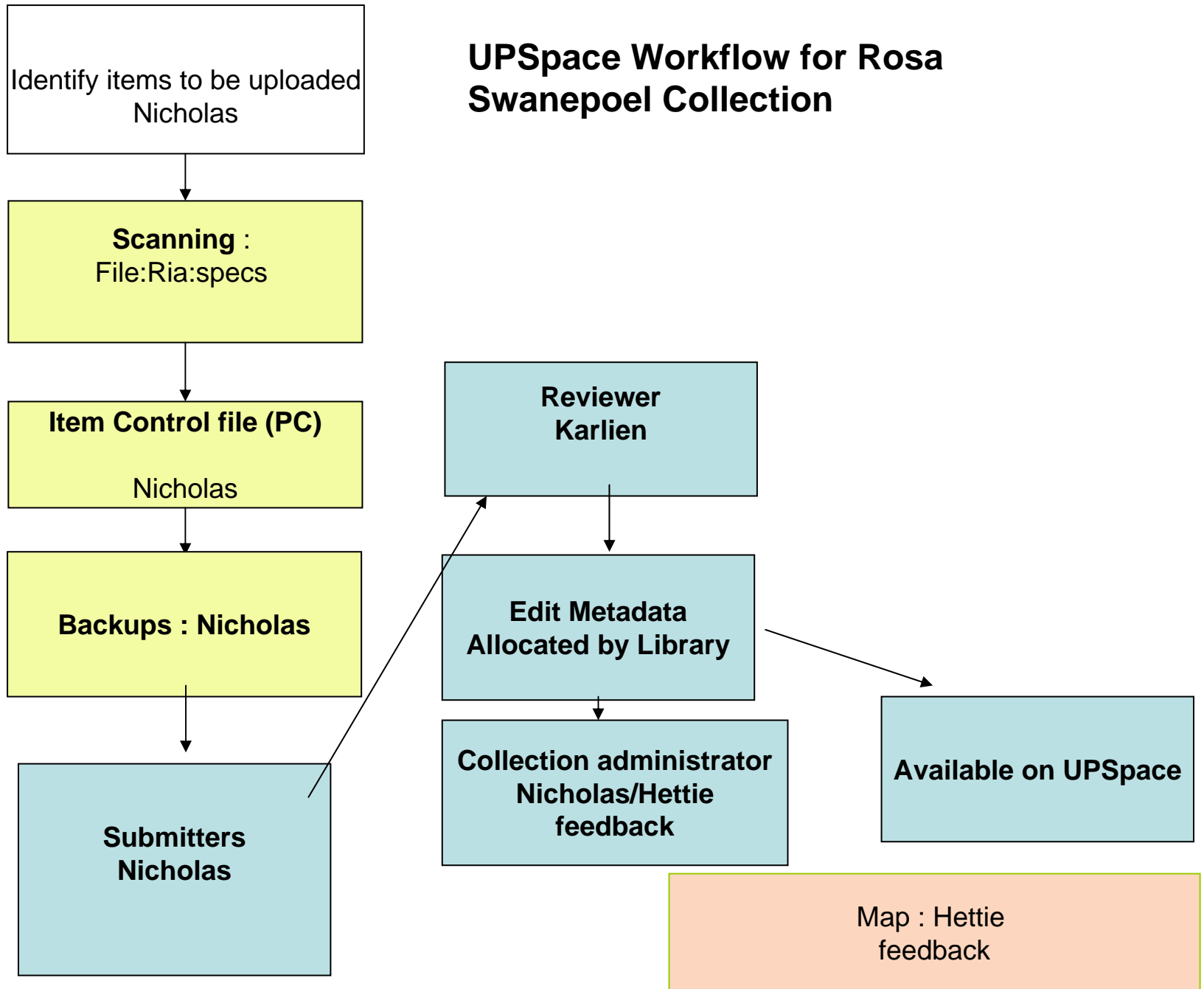
Kerkstraat tussen Potgieter- en Schubartstraat : twee wagte voor Krugerhuis

Kerkstraat tussen Potgieter- en Schubartstraat : Krugerhuis

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For inquiries regarding this collection or items in the collection, please contact [Hettie Groenewald](mailto:Hettie.Groenewald) Tel.: +27 12 422 0276

UPSpace Workflow for Rosa Swanepoel Collection




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Submit an item to UPSpace

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Thank you !

Hettie.groenewald@up.ac.za

Information Specialist : EBIT

Tel.: +27 12 420 3876

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