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APPENDIX 1

QUESTIONNAIRE FOR STUDENTS

The Involvement of the Library in Distance Education

We are conducting a survey on the above title and felt your input will be needed. We should be grateful if you would please spare us about 10 minutes to complete this questionnaire. No name is required and so, confidentiality is assured.

Thank you.

'Gbade Oladokun
University of Botswana Library
Francistown

Tick appropriate columns

1. Course of study: DPE [], CAE []
2. For how long have you been doing the course?yearsmonths
3. Are you in paid employment?
Yes [] Full time [], Part time []
No []
4. Where do you work/teach?.....City/Town/Village, located inDistrict
5. Do you have any disability which makes it difficult for you to get to a Library?
Yes [], No []
6. Is it a clearly stated requirement of your course that you make use of libraries?
Yes [], No [], Don't Know []
7. Do you feel the need to supplement provided course material with additional reading?
Not at all [], Just a little [], A great deal []

8. Have you used any library facilities for your course?

Yes [], No []

9. If Yes, how long ago?year(s),month(s)week(s)

10. How often do you use the library?

Once a week [], twice a month [], Once a month [], Once in a quarter [],

Others.....(pls. specify)

11. For what purpose(s) do you use the library? You can tick more than one options

To access prescribed / recommended materials [], To read [], To use computer []

To photocopy [] Others.....(please specify)

12. If No to Question 9, do you expect to use a library in the future for your course?

Yes [], No [], Don't Know []

13. Have you had any training in the use of libraries as part of your course?

Yes [], No []. Please give details

.....
.....

14. Which branch of the University of Botswana Library is closer to you?

Main campus [], FET (former Polytechnic) Library [], CCE Francistown [],

Maun Branch []

15. How far do you live from:

please estimate

	Kilometres	Travelling Time
University of Botswana Library, Gaborone		
University Library, Francistown		
University Library, Maun		
University Library, FET		
Your nearest Public Library		
Nearest College of Education Library..... (please specify)		
Any other Library.....(pls. specify)		

16. To the best of your understanding, is there any special arrangement for you to use a library near where you live? Yes [], No [], Don't Know []

17. Do you know how to get access to a subject librarian for your course/study?

Yes [], No [], Don't Know []

18. Do you have knowledge of the Internet? Yes [], No []
19. Do you have access to a computer that is linked to the Internet?
 At Home: Yes [], No []
 At Work: Yes [], No []
 Other place: Yes [], No [] please specify.....
20. Do you know how to search for information at the University of Botswana Library Website? Yes [], No []
21. Have you before searched the University Library database from
 Work? Yes [], No [] ; Home? Yes [], No []
 UB Library? Yes [], No [] Other places[pls. specify]
22. Is there an Internet Café in your town or near where you live?
 Yes [], No [] Don't know []
23. Is there a branch of the Botswana National Library Service in your area?
 Yes [], No []
24. If you have used any of these libraries, how do you feel you were treated as a distance education student? Please tick:

	Satisfactory	Not Satisfactory	Not sure
Your university	()	()	()
College of Education	()	()	()
Public Library	()	()	()
Others	()	()	()

25. Please use the space provided below for any additional comments you would like to make.

APPENDIX 2

QUESTIONS FOR DEU

1. Can you give a brief description of the nature / type of course material that is provided to the distance students?
2. Are the course materials given to students entirely self sufficient in such a way that students do not have to use the library?
3. How many students have graduated from CAE/DPE programmes?
4. How many study centres are in place? What has hindered the take-off of the planned study centres?
5. What kind of product do you expect from the distance education programmes?
6. How should they compare with the rest of the university graduate?
7. Do you think the distance learners of UB receive parity treatment with the face-to-face students of the university? YES [], NO []. If No, what is inherently inadequate?
8. What degree of relationship exists between the DEU and the University Library?
9. What is the nature of the problems that distance students experience?
10. How often do you think the distance students contact the university library? And with what type of problems?

11. To the best of your knowledge, do you know whether the students make use of other libraries?
12. If yes to 11 above, to what extent do students make use of such libraries?
13. Do you think the Library is adequately involved in the planning/thinking of DEU?
14. What in the structure / procedure of DEU as presently operated do you think should be changed?
15. Why is CAE programme being phased out?
16. Has there been any drop-out from
 - a) CAE programme? Yes [], No [] If yes, how many?
 - b) DPE programme? YES [], No [] If yes, how many?
17. If yes to 16(a) above what do you think has accounted for the failure or drop-out?
If yes to 16(b) above, what do you think has accounted for the failure or drop-out?
18. Are there any further aspects regarding the distance education programmes, the use of the library by the distance education students and/or the relationship between the library and the DEU that you would like to bring to my attention?