

BRONNELYS

Boeke

1. Akabas, S.H. & Kurzman, P.A. 1982. *Work, Workers and Work Organizations – a view from Social Work.* (Eds.). New Jersey: Prentice-Hall, Inc.
2. Akabas, S.H. & Kurzman, P. A. 1982. The Industrial Social Welfare Specialist : What's so special? In Akabas, S.H. & Kurzman, P. A. (Eds.) *Work, Workers and Work Organizations – a view from Social Work.* New Jersey: Prentice-Hall, Inc.
3. Archambault, R.; Doran, R.; Matlas, T.; Waldolski, J & Sutton-Wright, D. 1982. *Reaching Out: A Guide to EAP Casefinding.* USA: Performance Resource Press, Inc.
4. Arkava, M.L. & Lane, T.A. 1983. *Beginning of Social Work Research.* Boston: Allyn & Bacon, Inc.
5. Babbie, E.R. 1992. *The Practice of Social Research.* 6th Edition. California: Wadsworth, Inc.
6. Bailey, K.D. 1994. *Methods of Social Research.* Fourth Edition. New York: The Free Press.
7. Balbridge, J.V. 1984. In Thoreson, R. W. & Hosokawa, E P. *EAP in Higher Education.* Springfield, USA: Charles C Thomas Publishers.
8. Baxter, J. 1984. In Thoreson, R. W. & Hosokawa, E P. *EAP in Higher Education.* Springfield, USA: Charles C Thomas Publishers.
9. Blair, B.R. 1985. *Hospital Assistance Programs.* USA: American Hospital Publications.
10. Bless, C & Higson-Smith, C. 1995. *Fundamentals of Social Research Methods: An African Perspective.* Second Edition. Kaapstad: Juta & Co, Ltd.
11. Bruce, W.M. 1990. *Problem Employee Management: Protective strategies for Human Resource management.* New York: Library Congress.
12. Carroll, M. & Walton, M. (Eds.) 1997. *Handbook of Counselling in Organizations.* London: Sage Publications.
13. Challenger, B.R. 1988. The need for Employee Assistance Programs. In Dickman, F.; Challenger, B.R.; Emener, W.G. & Hutchison, W.S. *Employee Assistance Programs.* Springfield, Illinois: Charles C Thomas Publishers.
14. Chiabotta, W. 1987. *Employee Assistance Programs. How to make them work for you.* Madison: Business & Legal Reports, Inc.

15. Derr, W.D. & Lindsay, G.M. 1999. EAP and Wellness Collaboration. In Oher, J.M. *The Employee Assistance Handbook*. New York: John Wiley & Sons, Inc.
16. De Vos, A.S. (Ed.) 1998. *Research at grass roots: A primer for the caring professions*. Pretoria: Van Schaik Publishers.
17. Dhlomo, O.D. 1982. University goals in relation to staffing and administration. In Thembela, A.J. (Ed.) *A University on an African Soil- Towards a definition of Goals*. Kwa Dlangezwa, South Africa: University of Zululand.
18. Dickman, F.; Emener, W.G. & Hutchison, W.S. 1985. *Counselling the Troubled Person in Industry*. Springfield, Illinois: Charles C Thomas Publishers.
19. Dickman, F.; Challenger, B.R.; Emener, W.G. & Hutchison, W.S. 1988. *Employee Assistance Programs*. Springfield, Illinois: Charles C Thomas Publishers.
20. Du Plessis, A. 1990. Occupational Social Work in Action. In McKendrick, B.W. (Ed.) *Social Work in Action*. Pretoria: HAUM.
21. Durkin, W.G. 1985. Evaluation of EAP Programming. In Klarreich, S.H.; Francek, J.L. & Moore, C.E. (Eds.) *The Human Resources Management Handbook: Principles and Practice of Employee Assistance Programs*. New York: Praeger Publishers.
22. EAPA (*Standards for Employee Assistance Programs Part 2: Professional Guidelines*), 1992. Developed by EAPA Inc.
23. EAPA-SA (*Standards for Employee Assistance Programs in South Africa*), 1999. Developed by the EAPA-SA Board.
24. Erfurt, J.C. 1990. EAP And Wellness Program Follow-up As Primary, Secondary, and Tertiary Prevention Strategies In The Workplace. In Roman, P.M. (Ed.) *Alcohol Problem Intervention In The Workplace. Employee Assistance Programs and Strategic Alternatives*. New York: Quorum Books.
25. Erfurt, J.C. & Foote, A. 1985. Variation in EAP Design. In Klarreich, S.H.; Francek, J.L. & Moore, C.E. (Eds.) *The Human Resources Management Handbook: Principles and Practice of Employee Assistance Programs*. New York: Praeger Publishers.
26. Francek, J.L. (a) 1985. The Role of the Occupational Social Worker in EAPs. In Klarreich, S.H.; Francek, J.L. & Moore, C.E. (Eds.) *The Human Resources Management Handbook: Principles and Practice of Employee Assistance Programs*. New York: Praeger Publishers.
27. Francek, T.D. (b) 1985. Marketing an EAP for Success. In Klarreich, S.H.; Francek, J.L. & Moore, C.E. (Eds.) *The Human Resources Management Handbook: Principles and Practice of Employee Assistance Programs*. New York: Praeger Publishers.

28. Frankfort-Nachmias, C & Nachmias, D. 1992. *Research Methods in the Social Sciences*. Fourth Edition. London: St. Martin's Press, Inc.
29. Fullerton, G.P. 1977. *Survival in Marriage*. Second Edition. Illinois: The Dryden Press.
30. Garbers, J.G. (Ed.) 1996. *Doeltreffende Geesteswetenskaplike Navorsing*. Pretoria: JL van Schaik Uitgewers.
31. Googins, B. 1987. *Occupational Social Work*. New Jersey: Prentice-Hall.
32. Googins, B. & Godfrey, J. 1987. *Occupational Social Work*. New Jersey: Prentice Hall.
33. Grinnell, R.M. 1993. *Social Work Research and Evaluation*. Fourth Edition. Itasca, Illinois: FE Peacock Publishers, Inc.
34. Henderson, P. & Thomas, D.N. 1989. *Skills in Neighbourhood Work*. Second Edition. London: Unwin Hyman Inc.
35. Huysamen, G.K. 1993. *Metodologie vir die Sosiale Gedragswetenskappe*. Halfweghuis: Southern Boekuitgewers (Edms) Bpk.
36. Isenberg, S.K. 1985. EAP Service Center Model. In Klarreich, S.H.; Francek, J.L. & Moore, C.E. (Eds.) *The Human Resources Management Handbook: Principles and Practice of Employee Assistance Programs*. New York: Praeger Publishers.
37. Jones, O.F. 1985. The Rationale and Critical Issues of EAP Development. In Klarreich, S.H.; Francek, J.L. & Moore, C.E. (Eds.) *The Human Resources Management Handbook: Principles and Practice of Employee Assistance Programs*. New York: Praeger Publishers.
38. Klarreich, S.H. 1985. Assessment/ Treatment Model. In Klarreich, S.H.; Francek, J.L. & Moore, C.E. (Eds.) *The Human Resources Management Handbook: Principles and Practice of Employee Assistance Programs*. New York: Praeger Publishers.
39. Klarreich, S.H.; Francek, J.L. & Moore, C.E. (Eds.) 1985. *The Human Resources Management Handbook: Principles and Practice of Employee Assistance Programs*. New York: Praeger Publishers.
40. Kotler, P. 1975. *Marketing for Nonprofit Organizations*. Englewood Cliffs, New Jersey: Prentice-Hall, Inc.
41. Kurzman, P.A. 1993. Employee Assistance Programs. Toward a Comprehensive Service Model. In Kurzman, P.A. & Akabas, S.H. (Eds.) *Work and Well-being. The Occupational Social Work Advantage*. Washington: NASW Press.

42. Kurzman, P.A. & Akabas, S.H. (Eds.) 1993. *Work and Well-being. The Occupational Social Work Advantage*. Washington: NASW Press.
43. Leedy, P.D. 1993. *Practical Research: Planning and Design*. Fifth Edition. New York: MacMillan Publishing Company.
44. Lewis, J.A. & Lewis, M.D. 1986. *Counselling Programs for Employees in the Workplace*. California: Brooks/Cole Publishing Company.
45. Manuso, J. S. J. (Ed.) 1983. *Occupational Clinical Psychology*. USA: Praeger Publishers.
46. Masi, D. A. 1982. *Human Services in Industry*. Toronto: Lexington Books.
47. Masi, D. 1984. *Designing Employee Assistance Program*. New York: AMA Publishing Group.
48. McKendrick, B. (Ed.) 1990. *Introduction to Social Work in South Africa*. Pretoria: Haum Tertiary.
49. Moser, C.A. & Kalton, G. 1975. *Survey Methods in Social Investigation*. Second Edition. London: Heinemann Educational Books Ltd.
50. Mouton, J. 1996. *Understanding Social Research*. Pretoria: Van Schaik Uitgewers.
51. Mouton, J & Marais, H.C. 1990. *Basic concepts in the methodology of the Social Sciences*. Pretoria: Human Sciences Research Council.
52. Myers, D.W. 1984. *Establishing and Building Employee Assistance Programs*. Connecticut: Quorum Books.
53. Nahrwold, S.C. 1983. Why programs fail. In Manuso, J. S. J. (Ed.) *Occupational Clinical Psychology*. USA: Praeger Publishers.
54. Neuman, W.L. 1997. *Social Research Methods: Qualitative and Quantitative Approaches*. Third Edition. Massachusetts: Allyn & Bacon.
55. Odendaal, F.F. (Ed.) 1987. *HAT*. Johannesburg: Perskor-Uitgewery.
56. Oher, J.M. 1999. *The Employee Assistance Handbook*. New York: John Wiley & Sons, Inc.
57. Phillips, D.A. & Older, H.J. 1988. Models of Service Delivery. In Dickman, F.; Challenger, B.R.; Emener, W.G. & Hutchison, W.S. 1988. *Employee Assistance Programs*. Springfield, Illinois: Charles C Thomas Publishers.
58. Plug, C.; Meyer, W.F.; Louw, D.A. & Gouws, L.A. 1986. *Psigologie-Woordeboek*. Tweede Uitgawe. Johannesburg: Mc Graw-Hill Boekmaatskappy.

59. Popenoe, D. 1983. *Sociology*. Fifth Edition. Englewood Cliffs, New Jersey: Prentice-Hall, Inc.
60. Roman, P.M. 1984. In Thoreson, R. W. & Hosokawa, E P. *EAP in Higher Education*. Springfield, USA: Charles C Thomas Publishers.
61. Roman, P.M. (Ed.) 1990. *Alcohol Problem Intervention In The Workplace. Employee Assistance Programs and Strategic Alternatives*. New York: Quorum Books.
62. Rothman, J. & Zald, M.N. 1985. Planning Theory in Social Work Practice. In Taylor, S.H. & Roberts, R.W. (Eds.) *Theory and Practice of Community Social Work*. New York: Columbia University Press.
63. Royse, D. 1995. *Research Methods in Social Work*. Second Edition. Chicago: Nelson-Hall, Inc.
64. Scanlon, W.F. 1986. *Alcoholism and Drugabuse in the Workplace: Employee Assistance Programs*. New York: Praeger Publishers.
65. Shain, M. & Groeneveld, J. 1980. *Employee Assistance Programs: Theory, Philosophy and Practice*. Toronto: Lexington Books.
66. Skidmore, R.A. 1983. *Social Work Administration: Dynamic Management and Human Relationships*. Englewood Cliffs: Prentice-Hall, Inc.
67. Sloan, R.P.; Gruman, J.C. & Allegrante, J.P. 1987. *Investing in Employee Health. A Guide to Effective Health Promotion in the Workplace*. San Francisco: Jossey-Bass Publications.
68. Smit, G.J. 1985. *Navoringsmetodes in die Gedragswetenskappe*. Pretoria: HAUM Opvoedkundige Uitgewers.
69. Sonnenstuhl, W.J. & Trice, H.M. 1986. *Strategies for Employee Assistance Programs: The Crucial Balance*. New York: IVR Press.
70. Stoer-Scaggs, L. 1999. Employee Assistance Programs in Higher Education. In Oher, J. M. *The Employee Assistance Handbook*. New York: John Wiley & Sons, Inc.
71. Strydom, H. 1998a. The pilot study. In De Vos, A.S. (Ed.) *Research at grass roots: a primer for the caring professions*. Pretoria: Van Schaik Uitgewers.
72. Strydom, H. 1998b. Ethical aspects of research in the caring professions. In De Vos, A.S. (Ed.) *Research at grass roots: a primer for the caring professions*. Pretoria: Van Schaik Uitgewers.
73. Swearer, H.R. 1984. In Thoreson, R. W. & Hosokawa, E P. *EAP in Higher Education*. Springfield, USA: Charles C Thomas Publishers.

74. Taylor, S.H. & Roberts, R.W. (Eds.) 1985. *Theory and Practice of Community Social Work*. New York: Columbia University Press.
75. Tehrani, W. 1997. Internal Counselling Provision for Organizations. In Carrol, M. & Walton, M. (Eds.) 1997. *Handbook of Counselling in Organizations*. London: Sage Publications.
76. Thembela, A.J. (Ed.) 1982. *A University on an African Soil- Towards a definition of Goals*. Kwa Dlangezwa, South Africa: University of Zululand.
77. Thoreson, R. W. & Hosokawa, E P. 1984. *EAP in Higher Education*. Springfield, USA: Charles C Thomas Publishers.
78. Thyer, B.A. 1993. Single-System Research Design. In Grinnell, R.M. *Social Work Research and Evaluation*. Fourth Edition. Itasca, Illinois: FE Peacock Publishers, Inc.
79. Turner, S. 1985. Assessment/Referral. In Klarreich, S.H.; Francek, J.L. & Moore, C.E. (Eds.) *The Human Resources Management Handbook: Principles and Practice of Employee Assistance Programs*. New York: Praeger Publishers.
80. Van der Merwe, H. 1996. Die Navorsingsproses: Probleemstelling en navorsingsontwerp. In Garbers, J.G. (Ed.) *Doeltreffende Geesteswetenskaplike Navorsing*. Pretoria: JL van Schaik Uitgewers.
81. Weyers, M.L. 1989. *Beplande Gemeenskapswerk*. Potchefstroom: Departement Sentrale Publikasies PU vir CHO.
82. Wilkinson, W.K. & McNeil, K. 1996. *Research for the Helping Professions*. California: Brooks/Cole Publishing Company.
83. Willey, J. 1988. *Program Development and Evaluation: Resourcebook for Trainers*. New York: Willey & Sons.
84. Wright, D.A. 1985. Policy And Procedures: The Essential Elements In An EAP. In Klarreich, S.H.; Francek, J.L. & Moore, C.E. (Eds.) *The Human Resources Management Handbook: Principles and Practice of Employee Assistance Programs*. New York: Praeger Publishers.

Tydskrifte

1. Balgopal, P.R. & Patchner, M.A. 1988. Evaluating Employee Assistance Programs: Obstacles, Issues and Strategies. *Employee Assistance Quarterly*, 3(4): 95-105.
2. Balgopal, P.R. & Stollak, M.J. 1992. Employee Assistance Programs: Implications for Higher Education. *Employee Assistance Quarterly*, 7(4): 101-118.

3. Bernman, P.S.; Sulsky, L.; Pargament, K.; Balzer, W.R. & Kausch, D. 1999. The Role of Needs Assessment in the Design of Employee Assistance Programs: A Case Study. *Employee Assistance Quarterly*, 6(3): 21-35.
4. Birkland, S.P. 1983. Staffing Employee Assistance Programs. *EAP Digest*, 44-46.
5. Burggrabe, J. & Swift, J.W. 1984. Evaluating your EAP: A Practical Approach Part 2: Making your evaluation means something. *EAP Digest Annual*, 167-171.
6. Cohen, G.S.; Gard, L.H. & Hefferman, W.P. 1998. Employee Assistance Programs: A Preventive, Cost-Effective Benefit. *Journal of Health Care Finance*, Spring 24(3): 45-54.
7. Comstock, D.J. 1984. Employee Assistance Programs: Current Dimensions. *EAP Digest Annual*, 56-58.
8. Crawford, R.L. & Adamson, H. 1980. Managerial Responses to Mental Disorders among Employees. *Journal of Occupational Medicine*, 22(5): 309-315.
9. Dugan, P. 1989. Peer intervention in Higher Education. *EAP Digest*, July: 47-53.
10. Franz, J.B. 1991. Developing University EAP's: A Planned Change Perspective. *EAP Digest*, September/October: 24-57.
11. Greer, K. & Okrasinski, F. 1987. Setting a positive tone. *EAP Digest*, September/October: 41-44.
12. Hall, J. & Fletcher, B. 1984. Coping with personal problems at work. *Personnel Management*, February: 30-33.
13. Iverson, R.R. 1998. Occupational Social Work for the 21st Century. *Social Work*, 23(6): 551-566.
14. Kline, H.L. & Snow, D.L. 1994. Effects of a worksite coping skills intervention on the stress, social support and health outcomes of working mothers. *The Journal of Primary Prevention*, 15(2): 105-112.
15. Maller, J. 1988. Employee Assistance Programs: A new approach to workplace productivity. *IPM Journal*, May: 21-24.
16. Megranahan, M. 1995. Quality Control for an EAP. *Personnel Review*, 24(7): 54-64.
17. Nel, C. 1994. The challenge of organisational transformation: Democracy at work. *People Dynamics*, November/December: 8-15.
18. Park, D.A. 1992. Client Satisfaction Evaluation: University Employee Assistance Programs. *Employee Assistance Quarterly*, 8(2): 15-33.
19. Prinsloo, P.G. 1989. *Beperking van die siviele aanspreeklikheid van beroepslei*. SA

- Regskommisie, Projek 70.** Pretoria: Suid-Afrikaanse Regskommissie.
20. Ramanathan, C.S. 1992. EAPs response to personal stress and productivity: Implications for Occupational work. *Maatskaplike Werk/Social Work*, 37(3); 234-240.
 21. Ribner, D.S. 1993. Crisis in the Workplace: The Role of the Occupational Social Worker. *Maatskaplike Werk/Social Work*, May 38(3): 333-338.
 22. Roberts-De Gennaro, M. 1989. Needs Assessment for a University-based EAP. *Employee Assistance Quarterly*, 4(3): 11-25.
 23. Roman, P.M. & Blum, T.C. 1988. The Core-Technology of EAP. A Reaffirmation. *Almacon*, 18: 17-22.
 24. Straussner, S.L.A. 1988. A Comparative Analysis of In-House and Contractual Employee Assistance Programmes. *Employee Assistance Quarterly*, 3(3): 43-56.
 25. Sullivan, R. & Poverney, L. 1992. Differential Patterns of EAP Utilisation Among University Faculty and Staff. *Employee Assistance Quarterly*, 8(1): 1-12.
 26. Tanner, R.M. 1991. Social Work: The Profession of Choice for EAPs. *Employee Assistance Quarterly*, 6(3): 71-84.
 27. Thompson, S. 1992. Ethical Issues in the South African Workplace. *Employee Assistance Quarterly*, 7(3): 55-64.
 28. Trice, H. 1984. Data Based Research, Research Issues and Non-Research: A Critical Appraisal. *EAP Research and Research Issues*, 1: 179-194.
 29. Vicary, J.R. 1994. Primary Prevention and the Workplace. *The Journal of Primary Prevention*, 15(2): 99-103.
 30. Walsh, S.M. 1991. Employee Assistance and the Helping Professional: The more things change, the more they stay the same. *Employee Assistance Quarterly*, 7(2): 113-119.
 31. Yoder-Brown, C. 1994. EAPs and the importance of a full prevention focussed approach. *EAP Digest*, January/February: 26-27.

Verhandelings

1. Jano,R. 1999. *An Investigation into Employee Attitudes towards Employee Assistance Programmes (EAPs): A case study*. Unpublished Masters Thesis: University of the Western Cape.
2. Lombard, J. 1977. *Bedryfsmaatskaplikewerk met Vroulike Werknemers: 'n Ondersoek by 'n Pretoriase Staalfabriek*. Ongepubliseerde M.A- verhandeling. Universiteit van Pretoria.

3. Terblanche, L.S. 1988. *‘n Bedryfsmaatskaplikewerk-ondersoek na die aard en voorkoms van Werknemerhulpprogramme in die Republiek van Suid-Afrika.* Ungepubliseerde Proefskerif: Universiteit van die Oranje Vrystaat.
4. Van Zyl, I.E. 1987. *An Evaluation of the Employee Assistance Programme at the President Steyn Mine, Welkom: A Social Work Perspective.* Unpublished Masters Thesis: University of the Orange Free State.