

APPENDIX 1 : SEMI-STRUCTURED INTERVIEW SCHEDULE

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1	<i>“What is your perception of the concept ‘sustainable development’?”</i>
2	<i>“How sustainable do you think the interventions on individual, family, group and community level are in your working environment?”</i>
3	<i>“How do social service providers, social workers and administrators within your working environment plan and strategise to ensure sustainability of interventions?”</i>
4	<i>“When would you say a project or programme is sustainable?”</i>
5	<i>“What are your perceptions of a business focus in social work?”</i>
6	<i>“What is your perception of social worker’s willingness or readiness to change with regard to a business focus in social work practice?”</i>
7	<i>“Are social workers motivated to explore extending the core areas of knowledge and skills to include business skills?”</i>
8	<i>“What should social workers do to encourage the client population to develop entrepreneurial skills?”</i>
9	<i>“How would skills and knowledge on entrepreneurship assist social workers to facilitate sustainable human, social and economic development?”</i>

10	<i>“Do you think social workers and managers are adequately skilled to facilitate sustainable development?”</i>
11	<i>“Do you think social workers are equipped to deal with the many changes in the new South Africa?”</i>
12	<i>“What should be in place for social workers to be empowered to facilitate a developmental paradigm, i.e. to integrate human and economic development?”</i>
13	<i>“What plans/strategies do you have in place to enhance people’s participation in projects/enterprises as a means to improve sustainability?”</i>
14	<i>“What plans/strategies, in your organisation, are in place to equip people with knowledge and skills to improve the general quality of their lives?”</i>

APPENDIX 2 : INVITATION

Irma M^cKinlay
D.Phil Student
Department of Social Work
University of Pretoria
Promoter: Prof. A. Lombard

6th January 2003

The Organisation

To whom it may concern,

**Research - Social Work and Sustainable Development:
An Exploratory Study**

Our telephone conversation in early January 2003 has reference.
As previously explained I will appreciate if you could identify those social workers in your organisation who are involved in one or more of the following:

- **community development**
- **the development of social networks**
- **income-generating projects**
- **small business development**
- **human development programmes, namely skills development and adult basic education**

The working experience, knowledge and insight of social workers concerned with the above would greatly enhance this research study.

Attached to this fax you will find the consent form to be completed by each social worker willing to participate in this study.

Please return it to me via email <mailto:jpm@zmail.co.za> or FAX: 083 8 227 2014 or PO Box 90009 Garsfontein 0042.

Do not hesitate to contact me if you have any queries regarding any of the above details at (012) 998 7352 or 083 227 9272.

Your involvement and contribution would be much appreciated.

**APPENDIX 3 : INFORMED CONSENT/
CONFIDENTIALITY AGREEMENT**

Research - Social Work and Sustainable Development: An Exploratory Study

Informed consent to participate in the research project

Aim of the study:

To explore current social work practice with regard to sustainable development and identify new challenges and opportunities for sustainable social work practice in the changing South Africa.

Research procedure:

I will be invited to be part of a focusgroup discussion to explore the concept *sustainable development and its applicability in social work*. The duration of a focusgroup session will be approximately one hour. I will be advised of the time and venue of the discussion groups.

I understand that the focus group discussion will be audio taped. The cassettes and transcripts will be kept in a secure place and will be heard only for the research purposes by the researcher. Once the research has been completed, the cassettes and transcripts will be destroyed.

Risks and discomforts:

I take note that there are no known risks or discomforts associated with this research study.

Benefits:

I understand that there are no direct benefits for me for participating in this research study. However, the results of the study may lead to a clearer understanding of social work practice within the paradigm of sustainable development. The results of the study may provide insight and knowledge for social workers, social work students, social welfare administrators, policymakers and other interested parties.

Participation rights:

I understand that my participation is voluntary, that I can choose not to participate in part or all of the project, and that I can withdraw at any stage without being penalised or disadvantaged in any way.

Confidentiality:

I understand that the researcher will take all reasonable steps to protect the anonymity of research participants.

Disclosure:

As this is a focus group discussion, each participant agrees not to disclose confidential information of any other participant and agrees to use his/her best efforts to prevent inadvertent disclosure of confidential information and to treat such information with at least the degree of care that he/she treats similar material and information of his/her own. By signing this consent form, I confirm that I have read this informed consent form and that the study has been explained to me. I do not give up any legal right by signing this informed consent form. I will receive a signed copy of this consent form. I understand that I will not receive any compensation for participating in this research.

Participant (Print name)

Participant's signature

Date

Signature of Researcher

APPENDIX 4 : REMINDER

Irma M^cKinlay
D.Phil Student
Department of Social Work
University of Pretoria
Promoter: Prof. A. Lombard

12th February 2003

The Organisation

To whom it may concern,

REMINDER

Research - Social Work and Sustainable Development: An Exploratory Study

Kindly return the "Consent Form" without delay as necessary arrangements has to be made. Your contribution and sharing of knowledge and expertise would benefit all concerned with community development, social work intervention and social work practice in South Africa.

Please get in touch if you need additional information.

Regards,

Irma M^cKinlay

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